Vestry Meeting Agenda

September 21, 2026

Opening Prayer — *Fr Frank Crumbaugh III*

August 17, 2026 Meeting's Minutes — *Antoinette MacDowell*

Treasurer Report — *Kate McNealy*

- *Financial Reports*
- *Analysis*
- *Term Limit Proposal*

Priest in Charge Report — *Fr. Frank B. Crumbaugh III*

- *See report attached to agenda*

Sr. Warden Report — *Lois Vanderbok*

- *See report attached to agenda*

Jr. Warden Report — *John Reckord*

Strategic Grant Investment Committee — *Mike Parker*

Vestry Liaisons / Conversations Update

New Business

- *Organ Fundraising Questions* — *Lois Vanderbok*
  - *Sample letter*
- *Occupancy Agreement* — *Lois Vanderbok*
- *Search Timing / Planning* — *Fr. Frank Crumbaugh III*

Closing Prayer and Adjourn

Next Meeting – 6:30 pm, Monday, October 19, 2026

Our Mission

At Christ Church Parish Kent Island, you will find worship grounded in our congregation's four centuries of living God's mission. We value Jesus' teaching of all inclusive, non-judgmental love. We are nourishing bodies, mind, and spirits; providing a safe place for renewal and recovery; and cultivating faith through meaningful relationships.

Treasurer's Report

Vestry Committee Meeting September 21, 2026

Financials:

Offertory is back to normal which is good. Soup Group continues to have a big draw and has stayed steady. We had an unusually high plate offering, but there were five Sundays in August.

Kitchen was high because the company that did the sprinklers had to come back out and make an adjustment. Hopefully there won't be anything else needed.

Church maintenance was obviously extremely high as it includes the new AC unit. I hear that was quite a sight to watch, but everything went smoothly. Special thank you to John who coordinated everything and was there bright and early with Brenda to meet them for the install.

The curate pension was high because it included the true up for our donation to Terrence's pension.

We have had a couple of donations towards the organ which is a great start. After talking with Gary, we have decided to push the signing of the contract to November. That way we aren't scrambling to get the $100,000 in the next 10 days.

New Business:

I have received the official letter from the Diocese with the amount of our apportionment contribution for next year. Since we have had an increase in income which is partially what this is based on, the new amount will be $4,644 a month, which is an increase but isn't more than we had expected. Just one of the "perks" of being such a prosperous parish.

Christ Church Parish Kent Island
Profit & Loss By Month
September 2025 through August 2026

	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	TOTAL
Ordinary Income/Expense													
Income													
Building Use													
CECDS	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	16,440.00
Living Water	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	18,000.00
Other Building Use	0.00	390.00	525.00	650.00	1,100.00	0.00	1,000.00	0.00	950.00	1,880.00	900.00	1,428.00	8,823.00
Total Building Use	2,870.00	3,260.00	3,395.00	3,520.00	3,970.00	2,870.00	3,870.00	2,870.00	3,820.00	4,750.00	3,770.00	4,298.00	43,263.00
Fundraisers													
Advent Sales (Nov / Dec)	0.00	0.00	103.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	128.00
Soup Sales	5,111.58	7,983.39	4,119.61	8,030.07	4,640.59	4,752.93	7,727.04	5,621.70	6,854.75	3,847.54	6,717.72	7,168.85	72,575.77
Total Fundraisers	5,111.58	7,983.39	4,222.61	8,055.07	4,640.59	4,752.93	7,727.04	5,621.70	6,854.75	3,847.54	6,717.72	7,168.85	72,703.77
General Offerings													
Contributions / Pledges	24,950.26	24,005.45	32,523.76	27,892.65	48,803.24	33,842.64	29,418.55	20,787.24	37,439.95	21,877.24	30,079.74	31,776.05	363,396.77
Plate Contributions	0.00	0.00	0.00	0.00	1,007.00	960.00	1,583.00	1,996.00	1,170.00	1,290.00	762.00	1,357.00	10,125.00
Special Offerings	0.00	0.00	355.00	2,765.00	81.00	1,829.00	45.00	2,270.00	0.00	0.00	0.00	0.00	7,345.00
Total General Offerings	24,950.26	24,005.45	32,878.76	30,657.65	49,891.24	36,631.64	31,046.55	25,053.24	38,609.95	23,167.24	30,841.74	33,133.05	380,866.77
Miscellaneous Income													
Altar Guild Donations	0.00	0.00	500.00	770.00	100.00	0.00	1,135.00	20.00	0.00	0.00	0.00	0.00	2,525.00
Interest-Checking/Savings Accts	1.08	1.12	1.09	1.12	1.12	1.01	1.12	1.08	0.99	0.88	0.92	0.91	12.44
Music Fund Donations	0.00	0.00	0.00	105.00	50.00	100.00	100.00	0.00	100.00	0.00	100.00	20.00	575.00
Other Income / Donations	0.00	0.00	30.00	1,570.00	0.00	0.00	0.00	0.00	1,000.00	1,500.00	0.00	40.00	4,140.00
Total Miscellaneous Income	1.08	1.12	531.09	2,446.12	151.12	101.01	1,236.12	21.08	1,100.99	1,500.88	100.92	60.91	7,252.44
Total Income	32,932.92	35,249.96	41,027.46	44,678.84	58,652.95	44,355.58	43,879.71	33,566.02	50,385.69	33,265.66	41,430.38	44,660.81	504,085.98
Gross Profit	32,932.92	35,249.96	41,027.46	44,678.84	58,652.95	44,355.58	43,879.71	33,566.02	50,385.69	33,265.66	41,430.38	44,660.81	504,085.98
Expense													
Administration													
Development / Communications													
Advertising - Communication	0.00	0.00	0.00	0.00	0.00	240.00	0.00	77.63	97.45	17.50	67.18	10.75	510.51
Total Development / Communications	0.00	0.00	0.00	0.00	0.00	240.00	0.00	77.63	97.45	17.50	67.18	10.75	510.51
Office Expense													
Bank Service Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	15.00
Bookkeeping Services	1,100.00	1,581.25	1,168.75	1,925.00	1,678.75	1,917.50	1,283.75	2,340.00	2,112.50	1,738.75	1,105.00	1,852.50	19,803.75
Copying / Lease													
Bizhub C450I Lease	443.71	443.71	443.71	443.71	443.71	443.71	443.71	443.71	443.71	443.71	443.71	443.71	5,324.52
Total Copying / Lease	443.71	443.71	443.71	443.71	443.71	443.71	443.71	443.71	443.71	443.71	443.71	443.71	5,324.52
Credit Card Merchant Expense	95.43	88.22	30.99	138.76	198.06	101.04	105.12	92.44	110.02	119.56	126.06	170.94	1,376.64
IT Support	2,196.09	699.03	4,497.30	955.25	1,179.08	1,579.10	518.65	600.70	324.70	569.08	446.21	386.21	13,951.40
Office Supplies	1,694.94	232.21	312.79	502.50	0.00	92.28	188.52	545.17	1,210.01	359.15	0.00	480.50	5,618.07
Payroll Service	118.88	193.32	118.88	182.72	261.30	125.75	136.90	124.80	197.85	125.75	124.80	124.80	1,835.75
Postage	0.00	0.00	247.75	0.00	0.00	0.00	0.00	80.86	0.00	0.00	0.00	0.00	328.61
Stewardship Expense	0.00	1,750.00	0.00	363.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,113.75
Telephone - Church	406.86	407.97	407.97	407.97	407.60	407.60	407.60	406.90	406.90	406.90	407.50	407.50	4,889.27
Total Office Expense	6,055.91	5,395.71	7,228.14	4,919.66	4,168.50	4,666.98	3,084.25	4,634.58	4,820.69	3,762.90	2,653.28	3,866.16	55,256.76
Publications													
Publications	0.00	138.70	0.00	0.00	45.00	45.00	0.00	0.00	38.85	0.00	0.00	66.25	333.80
Total Publications	0.00	138.70	0.00	0.00	45.00	45.00	0.00	0.00	38.85	0.00	0.00	66.25	333.80
Vestry / Diocese													
Convention Expenses	0.00	0.00	0.00	0.00	200.00	600.00	359.05	0.00	0.00	0.00	0.00	0.00	1,159.05

Christ Church Parish Kent Island
Profit & Loss By Month
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	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	TOTAL
Total Vestry / Diocese	0.00	0.00	0.00	0.00	200.00	600.00	359.05	0.00	0.00	0.00	0.00	0.00	1,159.05
Total Administration	6,055.91	5,534.41	7,228.14	4,919.66	4,413.50	5,551.98	3,443.30	4,712.21	4,956.99	3,780.40	2,720.46	3,943.16	57,260.12
Facilities													
Alarm System (Fire/Security)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	360.00	0.00	285.00	0.00	0.00	645.00
Camp Wright Lease	0.00	773.75	0.00	0.00	773.75	0.00	0.00	773.75	0.00	0.00	773.75	0.00	3,095.00
Cleaning Supplies	13.49	539.05	19.26	146.74	34.73	624.78	0.00	0.00	188.72	37.68	300.29	335.70	2,240.44
Electric	1,728.02	1,480.09	1,566.17	1,855.67	3,665.73	3,637.96	3,200.17	1,857.12	1,440.85	1,639.36	2,240.25	2,889.97	27,201.36
Gardening Ministry	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52.98	0.00	0.00	1,700.00	0.00	1,752.98
Kitchen Equipment & Maintenance	0.00	59.76	0.00	0.00	350.00	2,333.00	0.00	230.00	2,358.00	771.29	962.74	3,610.42	10,675.21
Lawn Care / Snow Removal	1,000.00	2,200.00	0.00	1,620.00	1,749.00	450.00	0.00	3,150.00	300.00	1,500.00	3,400.00	1,800.00	17,169.00
Pest Control	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00	0.00	500.00	0.00	0.00	1,500.00
Propane	207.28	0.00	863.10	3,835.53	3,814.23	5,075.92	2,240.89	377.03	704.21	244.99	0.00	264.50	17,627.68
Refuse Removal	422.69	422.24	424.35	475.34	475.34	454.59	499.87	518.97	518.97	516.40	492.25	504.37	5,725.38
Repairs & Maintenance - Church	2,436.96	545.39	2,604.43	566.92	5,281.73	13.45	155.02	4,644.79	161.85	70.10	0.00	58,573.13	75,053.77
Repairs & Maintenance - Rectory	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,700.00	0.00	0.00	2,700.00
Water & Sewer	0.00	725.56	0.00	0.00	868.85	0.00	0.00	934.98	0.00	0.00	976.31	0.00	3,505.70
Total Facilities	5,808.44	6,745.84	5,977.31	8,500.20	17,013.36	12,589.70	6,595.95	12,899.62	5,672.60	8,264.82	10,845.59	67,978.09	168,891.52
Insurance													
Property / Liability Insurance	0.00	4,470.00	0.00	4,469.00	0.00	0.00	4,469.00	0.00	0.00	4,469.00	0.00	0.00	17,877.00
Workers Comp Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	351.00	0.00	0.00	0.00	0.00	351.00
Total Insurance	0.00	4,470.00	0.00	4,469.00	0.00	0.00	4,469.00	351.00	0.00	4,469.00	0.00	0.00	18,228.00
Parish Life													
Christian Education													
Young Children	0.00	0.00	105.90	0.00	18.55	52.63	255.10	93.03	0.00	75.14	67.59	0.00	667.94
Youth	0.00	0.00	0.00	0.00	0.00	124.43	0.00	44.52	21.19	0.00	0.00	27.34	217.48
Total Christian Education	0.00	0.00	105.90	0.00	18.55	177.06	255.10	137.55	21.19	75.14	67.59	27.34	885.42
Music													
Choral Intern	0.00	0.00	0.00	0.00	1,250.00	0.00	0.00	0.00	1,250.00	0.00	0.00	0.00	2,500.00
Guest Musicians	0.00	0.00	0.00	0.00	0.00	0.00	150.00	900.00	0.00	225.00	-225.00	0.00	1,050.00
Guest Musicians & Interns	0.00	0.00	375.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	625.00
Music & Choir Supplies	9.95	963.43	687.21	4.95	277.99	639.98	393.00	0.00	460.50	0.00	465.99	367.12	4,270.12
Total Music	9.95	963.43	1,062.21	254.95	1,527.99	639.98	543.00	900.00	1,710.50	225.00	240.99	367.12	8,445.12
Outreach													
Camp Wright	0.00	250.00	0.00	0.00	250.00	0.00	0.00	250.00	0.00	0.00	250.00	0.00	1,000.00
Diocesan Apportionment	3,969.63	3,969.63	3,969.63	3,969.63	4,183.63	4,183.67	4,183.67	4,183.67	4,183.67	4,183.67	4,183.67	4,183.67	49,347.84
Discretionary Fund-Priest InChg	0.00	250.00	0.00	0.00	250.00	0.00	0.00	250.00	0.00	0.00	250.00	0.00	1,000.00
Haven Ministries Church Fund	0.00	250.00	0.00	0.00	250.00	0.00	0.00	250.00	0.00	0.00	250.00	0.00	1,000.00
Haven Ministries Operations	0.00	250.00	0.00	0.00	250.00	0.00	0.00	250.00	0.00	0.00	250.00	0.00	1,000.00
Other Purpose Outside Parish	0.00	0.00	0.00	0.00	0.00	0.00	0.00	195.00	0.00	0.00	0.00	0.00	195.00
Total Outreach	3,969.63	4,969.63	3,969.63	3,969.63	5,183.63	4,183.67	4,183.67	5,378.67	4,183.67	4,183.67	5,183.67	4,183.67	53,542.84
Parish Ministries													
Coffee Supplies	-1.21	49.95	65.94	296.48	98.91	59.94	104.89	0.00	102.60	107.62	174.61	0.00	1,059.73
Family Ministry Activities	0.00	0.00	29.97	0.00	0.00	0.00	0.00	0.00	140.03	367.46	0.00	134.95	672.41
Fellowship	239.01	47.61	0.00	0.00	106.44	418.59	0.00	0.00	0.00	402.47	0.00	44.96	1,259.08
Hospitality MinistryCoordinator	2,140.00	2,140.00	2,675.00	2,640.00	2,975.00	2,440.00	2,518.00	2,248.00	2,810.00	2,548.00	2,248.00	2,810.00	30,192.00
Youth Ministry	0.00	178.41	27.36	376.37	144.30	47.28	40.25	779.64	128.63	1,844.31	40.57	388.30	3,995.42
Total Parish Ministries	2,377.80	2,415.97	2,798.27	3,312.85	3,324.65	2,965.81	2,663.14	3,027.64	3,181.26	5,269.86	2,463.18	3,378.21	37,178.64
Worship													
Acolytes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00	0.00	150.00
Altar Guild	0.00	0.00	0.00	480.00	214.50	0.00	0.00	990.00	0.00	3.16	0.00	0.00	1,687.66
Worship & Sanctuary	90.00	0.00	0.00	75.50	90.00	0.00	0.00	0.00	70.75	889.74	0.00	0.00	1,215.99

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Profit & Loss By Month
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	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	TOTAL
Total Worship	90.00	0.00	0.00	555.50	304.50	0.00	0.00	990.00	70.75	1,042.90	0.00	0.00	3,053.65
Total Parish Life	6,447.38	8,349.03	7,936.01	8,092.93	10,359.32	7,966.52	7,644.91	10,433.86	9,167.37	10,796.57	7,955.43	7,956.34	103,105.67
Personnel													
Benefits													
Health Insurance Premium-Curate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,865.00	1,373.00	0.00	1,373.00	1,373.00	10,984.00
Life/Disability Ins - Curate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	97.50	19.50	0.00	19.50	19.50	156.00
Pension - Curate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,730.05	2,730.05
Total Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,962.50	1,392.50	0.00	1,392.50	4,122.55	13,870.05
Continuing Education													
Family Ministry Coordinator	0.00	550.00	0.00	0.00	295.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	845.29
Minister of Music	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127.00	127.00
Priest In Charge / Curate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	275.00	0.00	0.00	0.00	0.00	275.00
Total Continuing Education	0.00	550.00	0.00	0.00	295.29	0.00	0.00	275.00	0.00	0.00	0.00	127.00	1,247.29
Pay Not Subject to Payroll Tax													
Housing Allowance - Curate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	615.38	615.38	615.38	615.38	2,461.52
Payroll Tax Expense	591.98	935.98	690.50	1,079.09	700.70	1,052.17	673.27	719.50	1,180.77	706.22	733.16	718.52	9,781.86
Curate Support													
Lawn Care	0.00	0.00	0.00	600.00	-200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00
Membership & Lot Fees	0.00	0.00	0.00	0.00	235.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	235.00
Pest Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trash Removal	0.00	0.00	0.00	0.00	246.00	0.00	-96.00	0.00	0.00	0.00	96.00	0.00	246.00
Utilities	0.00	200.09	-200.09	0.00	0.00	0.00	0.00	0.00	0.00	98.01	294.71	171.95	564.67
Total Curate Support	0.00	200.09	-200.09	600.00	281.00	0.00	-96.00	0.00	0.00	98.01	390.71	171.95	1,445.67
Stipend - Priest In Charge	3,307.70	4,961.55	3,307.70	3,307.70	3,307.70	3,307.70	3,307.70	3,307.70	4,961.55	3,307.70	3,307.70	3,307.70	43,000.10
Stipend - Curate	0.00	0.00	0.00	0.00	2,307.69	4,615.38	4,615.38	4,615.38	7,307.69	5,000.00	5,000.00	5,000.00	38,461.52
Supply Priest	0.00	490.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	590.00
Total Pay Not Subject to Payroll Tax	3,899.68	6,587.62	3,898.11	4,986.79	6,597.09	8,975.25	8,500.35	8,642.58	14,065.39	9,727.31	10,046.95	9,813.55	95,740.67
Pay Subject to Payroll Tax													
Family Ministry Coordinator													
Minister of Music													
Parish Administrator													
Sexton													
Total Pay Subject to Payroll Tax	7,738.50	12,335.00	9,026.00	14,105.87	7,909.44	9,475.46	8,801.04	9,405.11	14,184.90	9,231.64	9,583.76	9,392.47	121,189.19
Transition Costs													
Interview Expenses	1,425.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,425.57
Transition Costs - Other	0.00	0.00	0.00	0.00	1,445.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,445.09
Total Transition Costs	1,425.57	0.00	0.00	0.00	1,445.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,870.66
Travel and Automobile													
Mileage - Family Ministry Coord	0.00	0.00	0.00	0.00	0.00	118.90	121.80	0.00	0.00	0.00	65.36	0.00	306.06
Mileage - Minister of Music	187.30	214.90	307.50	307.50	287.03	455.83	399.85	318.25	326.45	199.50	278.94	278.44	3,561.49
Mileage-Priest In Charge/Curate	430.45	158.20	350.00	162.40	252.30	297.25	204.45	261.00	0.00	166.75	68.55	72.11	2,423.46
Mileage - Supply Priest	0.00	93.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	93.80
Total Travel and Automobile	617.75	466.90	657.50	469.90	539.33	871.98	726.10	579.25	326.45	366.25	412.85	350.55	6,384.81
Total Personnel	13,681.50	19,939.52	13,581.61	19,562.56	16,786.24	19,322.69	18,027.49	25,864.44	29,969.24	19,325.20	21,436.06	23,806.12	241,302.67
Total Expense	31,993.23	45,038.80	34,723.07	45,544.35	48,572.42	45,430.89	40,180.65	54,261.13	49,766.20	46,635.99	42,957.54	103,683.71	588,787.98
Net Ordinary Income	939.69	-9,788.84	6,304.39	-865.51	10,080.53	-1,075.31	3,699.06	-20,695.11	619.49	-13,370.33	-1,527.16	-59,022.90	-84,702.00
Other Income/Expense													
Other Income													
BCC Columbarium Fund - 90010													

Christ Church Parish Kent Island
Profit & Loss By Month
September 2025 through August 2026

	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	TOTAL
Change In Asset Value	323.10	197.13	41.07	44.33	69.40	18.59	-91.45	132.17	71.91	-3.42	-17.56	44.21	829.48
New Gifts / Contributions	0.00	0.00	0.00	900.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00	2,400.00
Released in Current Year	0.00	0.00	0.00	0.00	-11,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-11,000.00
Transfer Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total BCC Columbarium Fund - 90010	323.10	197.13	41.07	944.33	-10,930.60	18.59	-91.45	132.17	71.91	1,496.58	-17.56	44.21	-7,770.52
BCC Perpetual Care Fund - 90011													
Change In Asset Value	4,894.26	2,986.25	622.13	664.65	3,385.26	1,818.01	-8,944.98	12,928.05	7,034.39	-329.16	-1,729.15	4,354.90	27,684.61
Total BCC Perpetual Care Fund - 90011	4,894.26	2,986.25	622.13	664.65	3,385.26	1,818.01	-8,944.98	12,928.05	7,034.39	-329.16	-1,729.15	4,354.90	27,684.61
Blunt Fund - 90007													
Change In Asset Value	11,228.19	6,850.92	1,427.27	1,513.09	7,341.34	3,942.57	-19,398.21	28,036.00	15,254.88	-727.46	-3,723.59	9,587.21	61,332.21
Released In Current Year	0.00	0.00	0.00	22,730.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,148.30	45,878.94
Transfer Out - To Operating Ckg	0.00	0.00	0.00	-22,730.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-23,148.30	-45,878.94
Total Blunt Fund - 90007	11,228.19	6,850.92	1,427.27	1,513.09	7,341.34	3,942.57	-19,398.21	28,036.00	15,254.88	-727.46	-3,723.59	9,587.21	61,332.21
1999 Endowment Fund - 90008													
Change In Asset Value	1,341.98	818.83	170.59	180.87	878.07	471.56	-2,320.15	3,353.29	1,824.58	-87.01	-445.37	1,146.68	7,333.92
Released in Current Year	0.00	0.00	0.00	2,679.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,768.70	5,448.66
Transfer Out	0.00	0.00	0.00	-2,679.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-2,768.70	-5,448.66
Total 1999 Endowment Fund - 90008	1,341.98	818.83	170.59	180.87	878.07	471.56	-2,320.15	3,353.29	1,824.58	-87.01	-445.37	1,146.68	7,333.92
Grace Fund - 90015													
Change In Asset Value	4,225.68	2,578.32	537.19	569.70	2,766.19	1,485.99	-7,311.35	10,567.02	5,749.70	-274.18	-1,403.45	3,613.49	23,104.30
Grace Fund Contributions	0.00	20.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00
Released In Current Year	0.00	0.00	0.00	8,382.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,724.80	17,107.70
Transfer Out - To Operating Ckg	0.00	0.00	0.00	-8,382.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-8,724.80	-17,107.70
Total Grace Fund - 90015	4,225.68	2,598.32	537.19	619.70	2,766.19	1,485.99	-7,311.35	10,567.02	5,749.70	-274.18	-1,403.45	3,613.49	23,174.30
Paca Fund - 90009													
Change In Asset Value	2,158.98	1,317.31	274.44	290.94	1,411.65	758.09	-3,730.00	5,390.94	2,933.31	-139.87	-715.99	1,843.47	11,793.27
Released In Current Year	0.00	0.00	0.00	4,368.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,451.10	8,819.76
Transfer Out	0.00	0.00	0.00	-4,368.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-4,451.10	-8,819.76
Total Paca Fund - 90009	2,158.98	1,317.31	274.44	290.94	1,411.65	758.09	-3,730.00	5,390.94	2,933.31	-139.87	-715.99	1,843.47	11,793.27
The Investment Fund - 90078													
Change In Asset Value	3,083.55	1,881.45	391.96	474.82	2,244.84	1,205.57	-5,931.61	8,572.89	4,664.66	-222.44	-1,138.60	2,867.59	18,094.68
Total The Investment Fund - 90078	3,083.55	1,881.45	391.96	474.82	2,244.84	1,205.57	-5,931.61	8,572.89	4,664.66	-222.44	-1,138.60	2,867.59	18,094.68
Acolyte Trip / Other Fundraiser													
Acolyte Trip / Other - Income	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
Acolyte Trip / Other - Expense	0.00	0.00	0.00	-326.07	0.00	0.00	0.00	0.00	0.00	-316.23	0.00	0.00	-642.30
Total Acolyte Trip / Other Fundraiser	20.00	0.00	0.00	-326.07	0.00	0.00	0.00	0.00	0.00	-316.23	0.00	0.00	-622.30
Backpack Program													
Backpack Progam - Income	1,263.22	1,000.00	900.00	1,390.00	303.00	0.00	100.00	7,905.78	0.00	200.00	70.00	140.00	13,272.00
Backpack Program - Expenses	-354.18	-1,158.44	-760.66	-1,294.86	-576.58	-1,439.86	-1,523.76	-735.18	-749.64	-865.69	0.00	0.00	-9,458.85
Total Backpack Program	909.04	-158.44	139.34	95.14	-273.58	-1,439.86	-1,423.76	7,170.60	-749.64	-665.69	70.00	140.00	3,813.15
Bishops Discretionary Fund													
Bishops Discretion Fund -Income	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00
Bishops Discretion Fund-Expense	0.00	-10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-10.00
Total Bishops Discretionary Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Improvement Fund													
Organ - Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-2,450.00	0.00	0.00	0.00	-2,450.00
Total Capital Improvement Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-2,450.00	0.00	0.00	0.00	-2,450.00

Christ Church Parish Kent Island
Profit & Loss By Month
September 2025 through August 2026

	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26	Apr 26	May 26	Jun 26	Jul 26	Aug 26	TOTAL
CFM (Children's Food Ministry)													
Children Food Ministry-Income	670.00	340.00	955.00	6,480.00	100.00	500.00	250.00	350.00	100.00	6,075.00	510.00	500.00	16,830.00
Children Food Ministry-Expenses	-1,164.70	-1,128.70	-478.38	-916.96	-1,187.47	-1,178.30	-1,215.54	-1,439.06	-1,988.40	-1,162.82	-1,717.96	-1,728.86	-15,307.15
Total CFM (Children's Food Ministry)	-494.70	-788.70	476.62	5,563.04	-1,087.47	-678.30	-965.54	-1,089.06	-1,888.40	4,912.18	-1,207.96	-1,228.86	1,522.85
Food Pantry													
Food Pantry Donations	900.00	65.00	50.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	150.00	1,265.00
Haven Min. Food Pantry Donation	-900.00	-65.00	-50.00	0.00	0.00	0.00	-100.00	0.00	0.00	0.00	0.00	-150.00	-1,265.00
Total Food Pantry	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Event													
Westminster Bell Ringer-Income	0.00	0.00	0.00	853.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	853.50
Westminster Bell Ringer-Expense	0.00	0.00	0.00	-700.00	-100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-800.00
Total Special Event	0.00	0.00	0.00	153.50	-100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.50
Total Other Income	27,690.08	15,703.07	4,080.61	10,174.01	5,635.70	7,582.22	-50,117.05	75,061.90	32,445.39	3,646.72	-10,311.67	22,368.69	143,959.67
Other Expense													
Rector's Discretionary Funds	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
Total Other Expense	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
Net Other Income	27,590.08	15,703.07	4,080.61	10,174.01	5,635.70	7,582.22	-50,117.05	75,061.90	32,445.39	3,646.72	-10,311.67	22,368.69	143,859.67
Net Income	**28,529.77**	**5,914.23**	**10,385.00**	**9,308.50**	**15,716.23**	**6,506.91**	**-46,417.99**	**54,366.79**	**33,064.88**	**-9,723.61**	**-11,838.83**	**-36,654.21**	**59,157.67**

QuickBooks Operating Account 3781 Balance	As Of 9/14/2026	$	73,763.24
(after all checks have been written this week)			

Holding Funds in Operating Account for:

Children & Family Outreach (started in June, 2021)	$ 4,392.79	
Children's Food Ministry (started in March, 2025)	$ 6,494.47	
Backpack Program	$ 20,307.93	
Organ Fund - Transferred in from Memorial/Organ Fund Account	$ 2,450.00	
Organ Fund - Donation Income	$ 0.00	
Organ Fund - Expenses	$ -2,450.00	
Organ Fund - Net Balance	$ 0.00	
Acolyte Trip / Other (started 04/30/25)	$ 589.74	
Family Ministry Activities (donation 05/17/26)	$ 357.56	
Funds in Suspense (waiting to be re-allocated) (Sunday 9/6 & 9/13)	$ 7,790.00	
Total Funds Holding in Operating Acct		$ 39,932.49
Funds Available For Operating Use		$ 33,830.75

Christ Church Parish Kent Island
Balance Sheet Prev Year Comparison
As of August 31, 2026

	Aug 31, 26	Aug 31, 25
ASSETS		
Current Assets		
Checking/Savings		
Checking / Savings Accounts		
SUB Operating Acct - 3781	108,040.99	87,873.91
Total Checking / Savings Accounts	108,040.99	87,873.91
Total Checking/Savings	108,040.99	87,873.91
Total Current Assets	108,040.99	87,873.91
Fixed Assets		
Buildings & Land		
Buildings	3,629,275.00	3,629,275.00
Land - Broad Creek Cemetery	125,000.00	125,000.00
Total Buildings & Land	3,754,275.00	3,754,275.00
Fixtures, Furniture & Equipment		
Fixtures & Furniture - CECDS	5,850.00	5,850.00
Fixtures & Furniture - Church	102,200.00	102,200.00
Total Fixtures, Furniture & Equipment	108,050.00	108,050.00
Total Fixed Assets	3,862,325.00	3,862,325.00
Other Assets		
EEF Investment Accts.		
BCC Columbarium Fund-90010	2,209.24	12,379.76
BCC Perpetual Care Fund-90011	217,616.52	187,531.91
Blunt Fund		
Julianna Blunt Fund - 90007	445,681.27	430,228.00
Released for Rectory	399,184.78	399,184.78
Total Blunt Fund	844,866.05	829,412.78
Endowment Fund - 90008	53,306.33	51,421.07
Grace Youth Ministry Fund-90015	167,981.29	161,914.69
Paca Fund - 90009	85,698.48	82,724.97
The Investment Fund - 90078	143,295.39	118,152.09
Total EEF Investment Accts.	1,514,973.30	1,443,537.27
Shore United Bank Acct.		
Memorial/Organ Fund - 9769		
Memorial Funds	699.36	0.00
Organ Funds	10,050.00	0.00
Memorial/Organ Fund - 9769 - Other	0.00	13,186.92
Total Memorial/Organ Fund - 9769	10,749.36	13,186.92
Total Shore United Bank Acct.	10,749.36	13,186.92
Total Other Assets	1,525,722.66	1,456,724.19
TOTAL ASSETS	**5,496,088.65**	**5,406,923.10**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	29,214.77	-1,457.55
Total Accounts Payable	29,214.77	-1,457.55
Credit Cards		
Church Credit Cards		
Visa #4298 - Lindy Coltharp	1,848.78	870.97
Visa #7838 - Brenda Faulkner	30.21	3,798.48
Visa #9743 - Leona Parker	686.12	518.28

Christ Church Parish Kent Island
Balance Sheet Prev Year Comparison
As of August 31, 2026

	Aug 31, 26	Aug 31, 25
Visa #9750 - Kathy Sells	0.00	453.92
Visa #9800 - Gerrit Van Essen	47.34	127.00
Total Church Credit Cards	2,612.45	5,768.65
Total Credit Cards	2,612.45	5,768.65
Other Current Liabilities		
Due To Others (Pass Thru)	375.00	0.00
Payroll Liabilities		
Federal Taxes Withheld	3,289.33	2,353.14
State Taxes Withheld	2,255.01	1,074.44
Total Payroll Liabilities	5,544.34	3,427.58
Total Other Current Liabilities	5,919.34	3,427.58
Total Current Liabilities	37,746.56	7,738.68
Total Liabilities	37,746.56	7,738.68
Equity		
Opening Balance Equity	3,681,662.39	3,681,662.39
Prior Years Net Income	1,372,474.75	1,241,316.84
Rectory - Land / Improvements	399,184.78	399,184.78
Net Income	5,020.17	77,020.41
Total Equity	5,458,342.09	5,399,184.42
TOTAL LIABILITIES & EQUITY	**5,496,088.65**	**5,406,923.10**

Christ Church Parish Kent Island
Profit & Loss Budget vs. Actual - Current Year
January through August 2026

	Jan - Aug 26	Budget	% of Budget
Ordinary Income/Expense			
Income			
Building Use			
CECDS	10,960.00	16,444.00	66.7%
Living Water	12,000.00	18,000.00	66.7%
Other Building Use	7,258.00	7,500.00	96.8%
Total Building Use	30,218.00	41,944.00	72.0%
Fundraisers			
Soup Sales	47,331.12	70,000.00	67.6%
Total Fundraisers	47,331.12	70,000.00	67.6%
General Offerings			
Contributions / Pledges	254,024.65	365,000.00	69.6%
Plate Contributions	10,125.00	7,500.00	135.0%
Special Offerings	4,225.00	5,000.00	84.5%
Total General Offerings	268,374.65	377,500.00	71.1%
Miscellaneous Income			
Altar Guild Donations	1,255.00	1,800.00	69.7%
Interest-Checking/Savings Accts	8.03	75.00	10.7%
Music Fund Donations	470.00	600.00	78.3%
Other Income / Donations	2,540.00	3,000.00	84.7%
Total Miscellaneous Income	4,273.03	5,475.00	78.0%
Total Income	350,196.80	494,919.00	70.8%
Gross Profit	350,196.80	494,919.00	70.8%
Expense			
Administration			
Development / Communications			
Advertising - Communication	510.51	500.00	102.1%
Expense Allowance - PIC/Curate	0.00	500.00	0.0%
Gifts / Incentives	0.00	250.00	0.0%
Planned Giving - 1631 Society	0.00	500.00	0.0%
Total Development / Communications	510.51	1,750.00	29.2%
Office Expense			
Bank Service Charges	15.00	10.00	150.0%
Bookkeeping Services	14,028.75	22,500.00	62.4%
Copying / Lease			
Bizhub C450I Lease	3,549.68	6,000.00	59.2%
Total Copying / Lease	3,549.68	6,000.00	59.2%
Credit Card Merchant Expense	1,023.24	1,400.00	73.1%
IT Support	5,603.73	8,408.00	66.6%
Office Supplies	2,875.63	5,000.00	57.5%
Payroll Service	1,221.95	2,350.00	52.0%
Postage	80.86	1,800.00	4.5%
Stewardship Expense	0.00	1,200.00	0.0%
Telephone - Church	3,258.50	5,000.00	65.2%
Total Office Expense	31,657.34	53,668.00	59.0%
Publications			
Publications	195.10	300.00	65.0%
Total Publications	195.10	300.00	65.0%
Vestry / Diocese			
Convention Expenses	1,159.05	500.00	231.8%
Total Vestry / Diocese	1,159.05	500.00	231.8%

Christ Church Parish Kent Island
Profit & Loss Budget vs. Actual - Current Year
January through August 2026

	Jan - Aug 26	Budget	% of Budget
Total Administration	33,522.00	56,218.00	59.6%
Facilities			
Alarm System (Fire/Security)	645.00	700.00	92.1%
Camp Wright Lease	2,321.25	3,095.00	75.0%
Cleaning Supplies	1,521.90	2,000.00	76.1%
Electric	20,571.41	24,000.00	85.7%
Gardening Ministry	1,752.98	5,770.00	30.4%
Kitchen Equipment & Maintenance	10,615.45	10,000.00	106.2%
Lawn Care / Snow Removal	12,349.00	10,000.00	123.5%
Pest Control	1,000.00	2,275.00	44.0%
Propane	12,721.77	26,000.00	48.9%
Refuse Removal	3,980.76	5,200.00	76.6%
Repairs & Maintenance - Church	68,900.07	30,000.00	229.7%
Repairs & Maintenance - Rectory	2,700.00	5,000.00	54.0%
Water & Sewer	2,780.14	2,500.00	111.2%
Total Facilities	141,859.73	126,540.00	112.1%
Insurance			
Property / Liability Insurance	8,938.00	17,877.00	50.0%
Workers Comp Insurance	351.00	400.00	87.8%
Total Insurance	9,289.00	18,277.00	50.8%
Parish Life			
Christian Education			
Adults	0.00	200.00	0.0%
Young Children	562.04	300.00	187.3%
Youth	217.48	500.00	43.5%
Total Christian Education	779.52	1,000.00	78.0%
Music			
Choral Intern	2,500.00	2,692.00	92.9%
Guest Musicians	1,050.00		
Music & Choir Supplies	2,604.58	3,000.00	86.8%
Total Music	6,154.58	5,692.00	108.1%
Outreach			
Camp Wright	750.00	1,000.00	75.0%
Diocesan Apportionment	33,469.32	50,204.00	66.7%
Discretionary Fund-Priest InChg	750.00	1,000.00	75.0%
Haven Ministries Church Fund	750.00	1,000.00	75.0%
Haven Ministries Operations	750.00	1,000.00	75.0%
Other Purpose Outside Parish	195.00	750.00	26.0%
Total Outreach	36,664.32	54,954.00	66.7%
Parish Ministries			
Coffee Supplies	648.57	500.00	129.7%
Connections-Welcoming	0.00	100.00	0.0%
Family Ministry Activities	642.44	1,200.00	53.5%
Fellowship	972.46	1,600.00	60.8%
Hospitality MinistryCoordinator	20,597.00	31,500.00	65.4%
Youth Ministry	3,413.28	1,500.00	227.6%
Total Parish Ministries	26,273.75	36,400.00	72.2%
Worship			
Acolytes	150.00	150.00	100.0%
Altar Guild	1,207.66	2,000.00	60.4%
Worship & Sanctuary	1,050.49	700.00	150.1%
Total Worship	2,408.15	2,850.00	84.5%
Total Parish Life	72,280.32	100,896.00	71.6%
Personnel			

Christ Church Parish Kent Island
Profit & Loss Budget vs. Actual - Current Year
January through August 2026

	Jan - Aug 26	Budget	% of Budget
Benefits			
Health Insurance Premium-Curate	10,984.00	10,000.00	109.8%
Life/Disability Ins - Curate	156.00	450.00	34.7%
Pension - Curate	2,730.05	18,000.00	15.2%
Total Benefits	13,870.05	28,450.00	48.8%
Continuing Education			
Family Ministry Coordinator	295.29	400.00	73.8%
Minister of Music	127.00	400.00	31.8%
Priest In Charge / Curate	275.00	500.00	55.0%
Total Continuing Education	697.29	1,300.00	53.6%
Pay Not Subject to Payroll Tax			
Housing Allowance - Curate	2,461.52	8,000.00	30.8%
Payroll Tax Expense	6,484.31	7,400.00	87.6%
Curate Support			
Cell Phone	0.00	1,000.00	0.0%
Lawn Care	-200.00	700.00	-28.6%
Membership & Lot Fees	235.00	200.00	117.5%
Pest Control	0.00	200.00	0.0%
Trash Removal	246.00	500.00	49.2%
Utilities	564.67	3,800.00	14.9%
Total Curate Support	845.67	6,400.00	13.2%
Stipend - Priest In Charge	28,115.45	43,000.00	65.4%
Stipend - Curate	38,461.52	63,750.00	60.3%
Supply Priest	0.00	780.00	0.0%
Total Pay Not Subject to Payroll Tax	76,368.47	129,330.00	59.0%
Pay Subject to Payroll Tax			
Family Ministry Coordinator			
Minister of Music			
Parish Administrator			
Sexton			
Total Pay Subject to Payroll Tax	77,983.82	127,417.00	61.2%
Transition Costs	1,445.09	3,000.00	48.2%
Travel and Automobile			
Mileage - Family Ministry Coord	306.06	300.00	102.0%
Mileage - Minister of Music	2,544.29	2,500.00	101.8%
Mileage-Priest In Charge/Curate	1,322.41	2,400.00	55.1%
Mileage - Supply Priest	0.00	500.00	0.0%
Total Travel and Automobile	4,172.76	5,700.00	73.2%
Total Personnel	174,537.48	295,197.00	59.1%
Total Expense	431,488.53	597,128.00	72.3%
Net Ordinary Income	-81,291.73	-102,209.00	79.5%
Other Income/Expense			
Other Income			
BCC Columbarium Fund - 90010			
Change In Asset Value	223.85		
New Gifts / Contributions	1,500.00		
Released in Current Year	-11,000.00		
Transfer Out	0.00		
Total BCC Columbarium Fund - 90010	-9,276.15		
BCC Perpetual Care Fund - 90011			
Change In Asset Value	18,517.32		

Christ Church Parish Kent Island
Profit & Loss Budget vs. Actual - Current Year
January through August 2026

	Jan - Aug 26	Budget	% of Budget
Total BCC Perpetual Care Fund - 90011	18,517.32		
Blunt Fund - 90007			
Change In Asset Value	40,312.74		
Released In Current Year	23,148.30		
Transfer Out - To Operating Ckg	-23,148.30		
Blunt Fund - 90007 - Other	0.00	22,490.63	0.0%
Total Blunt Fund - 90007	40,312.74	22,490.63	179.2%
1999 Endowment Fund - 90008			
Change In Asset Value	4,821.65		
Released in Current Year	2,768.70		
Transfer Out	-2,768.70		
1999 Endowment Fund - 90008 - Other	0.00	2,679.95	0.0%
Total 1999 Endowment Fund - 90008	4,821.65	2,679.95	179.9%
Grace Fund - 90015			
Change In Asset Value	15,193.41		
Released In Current Year	8,724.80		
Transfer Out - To Operating Ckg	-8,724.80		
Grace Fund - 90015 - Other	0.00	8,382.93	0.0%
Total Grace Fund - 90015	15,193.41	8,382.93	181.2%
Paca Fund - 90009			
Change In Asset Value	7,751.60		
Released In Current Year	4,451.10		
Transfer Out	-4,451.10		
Paca Fund - 90009 - Other	0.00	4,368.69	0.0%
Total Paca Fund - 90009	7,751.60	4,368.69	177.4%
The Investment Fund - 90078			
Change In Asset Value	12,262.90		
The Investment Fund - 90078 - Other	0.00	66,286.80	0.0%
Total The Investment Fund - 90078	12,262.90	66,286.80	18.5%
Acolyte Trip / Other Fundraiser			
Acolyte Trip / Other - Expense	-316.23		
Total Acolyte Trip / Other Fundraiser	-316.23		
Backpack Program			
Backpack Progam - Income	8,718.78		
Backpack Program - Expenses	-5,890.71		
Total Backpack Program	2,828.07		
Bishops Discretionary Fund			
Bishops Discretion Fund-Expense	0.00		
Total Bishops Discretionary Fund	0.00		
Capital Improvement Fund			
Organ - Expenses	-2,450.00		
Total Capital Improvement Fund	-2,450.00		
CFM (Children's Food Ministry)			
Children Food Ministry-Income	8,385.00		
Children Food Ministry-Expenses	-11,618.41		
Total CFM (Children's Food Ministry)	-3,233.41		
Food Pantry			
Food Pantry Donations	250.00		
Haven Min. Food Pantry Donation	-250.00		

Christ Church Parish Kent Island
Profit & Loss Budget vs. Actual - Current Year
January through August 2026

	Jan - Aug 26	Budget	% of Budget
Total Food Pantry	0.00		
Special Event			
Westminster Bell Ringer-Expense	-100.00		
Total Special Event	-100.00		
Total Other Income	86,311.90	104,209.00	82.8%
Other Expense			
Rector's Discretionary Funds	0.00		
Total Other Expense	0.00		
Net Other Income	86,311.90	104,209.00	82.8%
Net Income	**5,020.17**	**2,000.00**	**251.0%**

CHRIST CHURCH PARISH KENT ISLAND

Financial Summary Report

Period: January – August 2026 (Year to Date) | Balance Sheet as of August 31, 2026 | Prepared September 19, 2026

Executive Summary

Eight of twelve months of the fiscal year have elapsed (66.7% of the year). Income is running ahead of that pace, but total expenses have moved ahead of it as well, at 72.3% of budget, driven by a $58,573.13 Repairs & Maintenance – Church posting in August that pushed Facilities to 112.1% of its annual budget.

- Total income YTD is $350,196.80 against a budget of $494,919.00 (70.8%), running ahead of the calendar-year pace.
- Total expense YTD is $431,488.53 against a budget of $597,128.00 (72.3%), running ahead of pace. Excluding Repairs & Maintenance – Church, total expenses would be $15,496.87 under pace.
- Net Ordinary Income (operating result before investment activity) is –$81,291.73, compared with a budgeted deficit of –$102,209.00. That is 79.5% of the planned full-year deficit with 66.7% of the year elapsed; August alone was –$59,022.90.
- Net Income including investment gains and other income is $5,020.17 against a budget of $2,000.00 — still ahead of plan, but down from $41,874.38 in July. YTD net income includes $99,083.47 of investment fund appreciation (change in asset value), which is not operating cash.
- Operating cash has narrowed: $73,763.24 in the operating account as of September 14, with $33,830.75 available for operating use after setting aside restricted and earmarked funds (versus $91,606.24 and $50,580.01 on August 11). The account held $108,040.99 at August 31, which included $39,092.90 in fund distributions received in August; accounts payable stood at $29,214.77 at month-end.
- The curate's planned end-of-August departure continues to explain Personnel running under budget (59.1%). The curate health insurance line closed at $10,984.00, which is $984.00 over its $10,000.00 budget rather than at budget as expected in July, and $4,669.95 of the anticipated $7,400.00 pension deposit had not posted as of August 31 — see "Resolved / Finalized This Month" and "Compliance & Monitoring Items" below.

Income & Expense Summary — Major Categories

Color reflects percent of annual budget consumed year-to-date, applied to expense categories (green under 65%, yellow 65–85%, red above 85%). Income categories are shown for reference without color, since running ahead of budget on income is favorable.

Income

Category	Actual (YTD)	Budget (Annual)	% of Budget
Building Use	$30,218.00	$41,944.00	**72.0%**
Fundraisers	$47,331.12	$70,000.00	**67.6%**
General Offerings	$268,374.65	$377,500.00	**71.1%**
Miscellaneous Income	$4,273.03	$5,475.00	**78.0%**
Total Income	**$350,196.80**	**$494,919.00**	**70.8%**

Expense

Category	Actual (YTD)	Budget (Annual)	% of Budget
Administration	$33,522.00	$56,218.00	**59.6%**
Facilities	$141,859.73	$126,540.00	**112.1%**
Insurance	$9,289.00	$18,277.00	**50.8%**
Parish Life	$72,280.32	$100,896.00	**71.6%**
Personnel	$174,537.48	$295,197.00	**59.1%**
Total Expense	**$431,488.53**	**$597,128.00**	**72.3%**

Net Ordinary Income: –$81,291.73 actual vs. –$102,209.00 budgeted | Net Income (with investment activity): $5,020.17 actual vs. $2,000.00 budgeted

Items Requiring Attention / Monitoring

The following line items are flagged because they have exceeded their annual budget, or because they represent recurring monitoring items from prior reports.

Over Budget (Red)

Line Item	Actual (YTD)	Budget (Annual)	% of Budget
Repairs & Maintenance – Church	$68,900.07	$30,000.00	**229.7%**
Lawn Care / Snow Removal	$12,349.00	$10,000.00	**123.5%**
Youth Ministry	$3,413.28	$1,500.00	**227.6%**
Guest Musicians (no budget line)	$1,050.00	—	**n/a**
Curate Health Insurance Premium	$10,984.00	$10,000.00	**109.8%**
Convention Expenses (Vestry/Diocese)	$1,159.05	$500.00	**231.8%**
Kitchen Equipment & Maintenance	$10,615.45	$10,000.00	**106.2%**
Worship & Sanctuary	$1,050.49	$700.00	**150.1%**
Water & Sewer	$2,780.14	$2,500.00	**111.2%**
Christian Education – Young Children	$562.04	$300.00	**187.3%**

Repairs & Maintenance – Church was $10,326.94 through July; $58,573.13 posted in August alone. Six additional lines are over budget by less than $250.00 each (Coffee Supplies, Advertising, Bank Service Charges, Membership & Lot Fees, and two mileage lines).

Resolved / Finalized This Month

The curate's departure at the end of August continues to shape several Personnel lines. Updates to the items flagged in July:

- Workers Comp Insurance — $351.00 (87.8% of the $400.00 budget) is unchanged and remains the full annual 2026 premium. No further charges are expected this year.
- Curate Health Insurance Premium — the final payment posted in August. The line closed at $10,984.00, or 109.8% of the $10,000.00 budget ($984.00 over). July's report anticipated that the final payment would bring the line to exactly $10,000.00.
- Housing Allowance – Curate ($2,461.52; 30.8% of budget), Curate Support ($845.67; 13.2%), Life/Disability Insurance – Curate ($156.00; 34.7%), and Stipend – Curate ($38,461.52; 60.3%) are expected to close under their annual budgets because the position ended in August rather than running a full year. Together these four lines are $36,675.29 under their annual budgets. This is expected and not a cause for concern.

Compliance & Monitoring Items (Carried Forward)

- Repairs & Maintenance – Church (new) — $68,900.07 YTD against a $30,000.00 budget (229.7%), with $58,573.13 posted in August. Facilities as a whole is now $15,319.73 over its $126,540.00 annual budget with four months remaining. Recommend confirming the funding source for this work (operating budget versus designated or capital funds) and whether a budget amendment is needed.
- Curate Pension — $2,730.05 has posted (15.2% of the $18,000.00 budget), all in August. July's report noted a one-time deposit of $7,400.00 representing the total pension obligation; the remaining $4,669.95 had not posted as of August 31. Timing to be confirmed with the bookkeeper; even at $7,400.00 the line would close well under budget.
- The Investment Fund (90078) — no distribution has been recorded against the $66,286.80 budgeted for operations; the books show no release or transfer to the operating account. The $12,262.90 shown against this line YTD is change in asset value, not a draw, and the same applies to the $9,395.31 described as distributed in the July report. With operating cash narrowing, recommend confirming the intended draw schedule with the Investment Committee.
- Other fund distributions — $39,092.90 was released to the operating account in August (Blunt Fund $23,148.30, Grace Fund $8,724.80, Paca Fund $4,451.10, Endowment Fund $2,768.70), in line with the $37,922.20 budgeted for these four funds.
- CFM (Children's Food Ministry) — deficit has widened to $3,233.41 YTD ($8,385.00 income vs. $11,618.41 expense), up from $2,004.55 in July. Continue to monitor for the remainder of the year.
- Organ Fund — net balance remains $0.00; $2,450.00 in organ expenses were fully offset by a transfer from the Memorial/Organ Fund, so the fund held in the operating account carries no balance for future organ expenses. For reference, the Shore United Memorial/Organ account (9769) held $10,749.36 at August 31 ($10,050.00 organ funds and $699.36 memorial funds).

Balance Sheet Snapshot — As of August 31, 2026

	Aug 31, 2026	Aug 31, 2025
Total Checking / Savings	$108,040.99	$87,873.91
Total Fixed Assets	$3,862,325.00	$3,862,325.00
Total Other Assets (Investment/Memorial Funds)	$1,525,722.66	$1,456,724.19
TOTAL ASSETS	**$5,496,088.65**	**$5,406,923.10**
Total Liabilities	$37,746.56	$7,738.68
Total Equity	$5,458,342.09	$5,399,184.42

Total liabilities rose from $7,738.68 to $37,746.56 year over year, driven mainly by accounts payable of $29,214.77 (versus a credit balance of $1,457.55 a year ago), likely reflecting invoices outstanding at month-end after August's heavy repair activity. Payroll tax withholdings were also higher ($5,544.34 vs. $3,427.58), a routine month-end timing item, while credit card balances were lower ($2,612.45 vs. $5,768.65).

Cash Position Detail

As of September 14, 2026 (per bookkeeper's cash sheet):

	Amount
Operating Account Balance (after checks written this week)	$73,763.24
Less: Funds Held for Designated Purposes	–$39,932.49
Funds Available for Operating Use	**$33,830.75**

Designated funds held in the operating account include Children & Family Outreach ($4,392.79), Children's Food Ministry ($6,494.47), Backpack Program ($20,307.93), Acolyte Trip/Other ($589.74), Family Ministry Activities ($357.56), and $7,790.00 in Sunday offerings from September 6 and 13 awaiting allocation. The Organ Fund carries a net balance of $0.00.

For comparison, funds available for operating use were $50,580.01 on August 11 (July report), a decline of $16,749.26. The operating account fell from $108,040.99 on August 31 to $73,763.24 on September 14, a decrease of $34,277.75 that is consistent with payment of the $29,214.77 in accounts payable outstanding at month-end. Funds available for operating use are now less than one month of average expenses ($46,829.26 per month for January–July).

2027 Apportionment to the Diocese of Easton
Parish: Christ Church, Stevensville

Apportionment Overview

Based on a formula that was approved by Diocesan Convention in 2025:

9.5% of income $0 - $50,000, plus
12% of income $50,001 - $100,000, plus
14% of income $100,001 - $200,000, plus
14.5% of income $200,001 - $400,000, plus
14% of income over $400,000

Calculated using the Total Revenues (Line A) on your most recent Parochial Report minus exclusions provided.
Diocesan Council may apply a factor between 0.50% - 1.10%

Apportionment for 2026

Total Operating Revenue	Annual Apportionment	Commitment
$375,543	$50,204	100%

Apportionment for 2027

Total Operating Revenue	Annual Apportionment	Per Month*
$414,161	$55,732	$4,644

*** We have rounded monthly payments down to an even dollar amount for your convenience. ***

If you anticipate being unable to meet your full apportionment for 2027, we kindly ask that you provide notice as soon as possible, or no later than October 9, 2026, to Megan Timms, megan@dicoceseofeaston.org.

If we do not hear from you by October 9, 2026, we will budget for your full apportionment.

Acceptance of 2027 Apportionment / Financial Commitment

Final Commitments are due by December 10, 2026.

Please mark one of the following two options with your anticipated payment schedule:

1. ___ We accept our full apportionment to the Diocese of Easton and will pay $_____ per _____.
(amount) *(month or quarter)*

2. ___ Circumstances prevent us from paying our full apportionment. We will pay $_____ per _____.**
(amount) *(month or quarter)*

Vestry Approval

This financial commitment was approved at a duly convened meeting of the vestry on _____ and attested by your Senior Warden:

_____ _____ _____

Senior Warden's Printed Name | Signature | Date

** **A letter of explanation is required if your parish is unable to pay the full apportionment.** **

Return this form (and accompanying letter of explanation if not pledging 100%) to:
Megan Timms, Diocese of Easton, 314 North Street, Easton, MD 21601 or email to megan@dioceseofeaston.org.

If, during the year, the congregation is unable to make its full financial commitment please report that information to the Chair of the Finance Department, Mr. Fred Welsh, via email at fswelsh3@outlook.com.

The Report of The Priest-in-Charge
to
The September 2026 Meeting *of* The Rector, Church Wardens and Vestry
of
Christ Church Parish
Stevensville, Kent Island, Maryland

Monday, 21 September 2026, *being* The Feast of Saint Matthew, Apostle & Evangelist
6:30pm

1) I have done little additional effective processing since my report to you on 17 August 2026. My predominant feeling around Terrance's departure, and the emergent reasons why, has settled as a pervasive sadness…. just profoundly sad. Idle talk, thoughtless talk, mean-spirited talk is so destructive. If/when a stunning insight provides anything else and it's worth hearing, I will be sure to let you know.

2) Our Sexton, Robert Moore, is back at work and seems to be doing well. I confess that I am watching him more closely than perhaps I should, and I speak to him of his taking it easy at least once a week.

3) In our ZOOM meeting recently, I mentioned a tentative timeline for the next Search. I'd like to explore the options with you in this meeting. There are plenty of good reasons to set off for a year, and an equally persuasive case can be made for a sooner start (January 2027, Easter 2027, Memorial Day 2027). In any case, I think it well for us to talk about it.

4) I have written the advanced gifts letter for the organ. In response to that letter there are already funds received-in-hand and more will be forthcoming I am certain. The letters are an appeal parallel to annual stewardship, seeking to defray a capital expense. The Vestry understands the value of replacing the Organ and has chosen to move ahead with that project following the Organ Committee's recommendations. Following the advice of the Finance Committee, the Vestry has authorized an initial limited appeal for foundational gifts to fund the early phases of the Organ project; their advice suggested doing this before turning to the parish to complete the appeal. The letters are circulated among persons in a position to make such foundational gifts so that the year-long timeline for building and installing the organ can continue on schedule.

   The general appeal for the Organ Fund will likely not occur until after the first of the year, and certainly not until the Annual Stewardship Campaign has had the opportunity to complete its work.

5) The Conversations planned by The Stewardship Committee have begun. They are cast in terms of the annual appeal. While the questions and conversations will in all likelihood focus on programmatic issues funded by the Annual Campaign (children's choir, Church School and Youth, education across all ages), questions may come up about anything, and it is a good idea to have a cogent response that supports and focusses on the Annual Appeal while keeping the Organ on track.

6) I am grateful that EfM has resumed for the year. I cannot overstate the spiritual depth, academic rigor and strengthening value of this program for persons who participate. The common life of parishes where the program is offered, and its graduates are in ministry, is vastly improved. This program represents the greatest single adult educational offering of Christ Church Parish. We have a long record of excellence; Connie Clarke and Lois Vanderbok are consistently excellent in their leadership of our EfM program.

7) I am gratified at the strong response to a book group this past Summer. I have not yet resumed that ministry but will in the next couple of weeks.

Report of the Senior Warden

To the Vestry

Our Discernment Sunday for the Diocese of Easton has been rescheduled to October 4, 2026 due to Jeff Pike's surgery. Jeff will present a video and hopefully receive feedback from our parish that will be insightful for the Discernment Committee. The future of the Diocese of Easton is of great importance to this parish. It effects our search for a priest, apportionment, availability of programs, etc. Please attend, if at all possible, if not, please review the video online (on our website and in the eblasts) and speak with Jeff, or write down your thoughts.

The Stewardship conversations have begun per the schedule below. I am interested to hear the feedback of our Vestry members in tonight's meeting and receive the comments from our parishioners.

September 15	Tuesday	6:00 pm
September 20	Sunday	Noon
September 23	Wednesday	3:30 pm
September 27	Sunday	Noon
September 28	Monday	6:00 pm
September 30	Wednesday	3:30 pm
October 5	Monday	6:00 pm

Our third annual Trunk or Treat will be held on Saturday, October 24, 2026. We have had so much fun the past two years and I expect this will be a great event as well. Many thanks to Alesia for creating this event and bringing so many families to visit our church family. Decorate your car, a little or a lot, and join us for a fun afternoon. (I cannot wait to see what the Hoffman family comes up with for this year)

The Finance Committee meets on the 23rd of September this month. During this meeting they will be working on the budget for 2027 and hopefully set a goal for the Stewardship campaign. The decisions we make tonight will be conveyed to Finance and will influence that budget. If you have additional input, please let Kate McNealy or me know your thoughts.

In a meeting with those who support the Children's Food Ministry, a request was made that the budget allow a contribution from the parish to their program. Leona Parker currently purchases $400.00 per month buying what Haven lacks for feeding children. The food provided is easy to prepare so that children will have something nutritious when parents are at work or unable to provide a meal. The need continues to increase and it was suggested that she increase the amount each week to $450.00. Susie Reckord state that the need is increasing and more families are frequenting Haven's Pantry each month.

Respectfully,

Lois Vanderbok

Dear Christ Church Parish,

Our ministry is grounded in profound, sustaining Eucharist worship services, where rich liturgical music is key. Christ Church has a centuries-old tradition of musical excellence. In the last five years, our music program has exploded, drawing new members through our Parish Choir, Handbell Choir, Children's Choir, and Concert Band.

Our entire music program—including worship, weddings, funerals, and concerts—relies heavily on our organ. Our current electronic organ was designed in 1992 and installed in 1995. Essentially a large computer with 1990s technology (two 286 processors, 4MB of RAM and a floppy disk drive!) it has reached the end of its useful life after 31 years of service, and replacement parts are no longer made.

To address this, the Vestry commissioned an Organ Research Team in 2025. After six months of evaluating manufacturers and traveling to hear instruments across Maryland, D.C., and Virginia, the team recommended purchasing a custom **Allen Organ**. The Vestry approved this in July 2026, and we plan to sign the contract this fall. Because it is custom-built, the process will take about a year. Based near Allentown, PA, Allen Organ Company is the world's largest digital organ manufacturer. They are renowned for long-term service, providing parts for every instrument they have ever made; our new organ includes a 10-year parts and service warranty, including lightening damage.

Beyond ensuring uninterrupted music for the next generation, this instrument offers incredible upgrades, including a fourth keyboard manual, 30 extra stops, a digital recorder, and improved speaker placement. The jump in sound quality over the last four decades is striking. This premier instrument will enhance our worship, expand our community concert offerings, and draw talented musicians to the Eastern Shore for years to come.

The total cost for the organ, speakers, amplifiers installation, and custom voicing is $265,000. We have already raised over $100,000 from early donors. Additionally, we are budgeting $100,000 for seamless speaker enclosures and vital choir loft renovations to improve safety and accessibility.

While this is a major undertaking, leadership is confident our congregation can raise these funds to secure high-quality liturgical music for the next generation. Please review the enclosed brochure and consider how you can financially support this exciting project. If you have any questions, please feel free to reach out to any member of the Vestry.

Sincerely,

Date: September 20, 2026

AGREEMENT TO TEMPORARILY OCCUPY
623 CLOVERFIELDS, DR., STEVENSVILLE, MD 21666

This OCCUPANCY AGREEMENT is made by and between The Vestry of Christ Church Parish Kent Island (Parish) and Jone Taylor and Elizabeth Radley Taylor (Occupant). All parties hereby agree to the following terms of the Agreement:

The occupants will occupy 623 Cloverfields Drive, Stevensville, MD, on a month-to-month basis, beginning on October 1, 2026 and continuing until notice is given to the parties named in this agreement.

Either party may terminate this Agreement by giving the other party a minimum of 30-days written notice to end the Occupancy Agreement.

1. The Occupant will:
    - Care for and maintain the property in the same condition as it existed at the beginning of occupancy.
    - Pay for or reimburse the Parish for all utilities, including electricity, water and sewage, propane, and trash removal.
    - Make a monthly donation to the parish (suggested donation of $1,500.00 per month)

2. The Parish will maintain and/or repair/replace the plumbing, heating, cooling, electrical systems and also the exterior walls and roof of the property. However, the Occupant will be obligated for said costs if the need results from negligence or misuse.

3. Any damage to walls, paint, floors, carpeting, doors, windows, window treatments, light fixtures, appliances, in excess of normal wear and tear, will be repaired or replaced by the Occupants, so as to restore the property to the same condition as existed prior to the beginning of the occupancy term. At the end of the occupancy, Occupants will reimburse the parish for professional cleaning of the premises if needed.

4. Prior to occupancy, the Occupants and a representative of the parish will meet at the property, review the property condition and the operation of and care for all systems and equipment.

5. During the Occupancy term, a representative of the Parish may access the property with two (2) days' notice to the Occupants. A representative of the Parish may enter the premises without notice in an emergency situation.

6. The Occupant must purchase prior to occupancy a One Hundred Thousand ($100,000.00) renters insurance policy with Christ Church Parish Kent Island as "additionally insured."

7. Christ Church Parish Kent Island shall hereby be held free and harmless by the Occupant from any and all loss, claim or damage by reason of any accident, injury or damage to any person or property occurring anywhere on or about the leased property which is not caused by the Parish's gross negligence or intentional misconduct.

8. Written notice shall be by personal delivery to the following addresses:

    Sr. Warden
    Christ Church Parish Kent Island
    830 Romancoke Rd.
    Stevensville, MD 21666

    Jone Mills Taylor and Elizabeth Radley
    623 Cloverfields Dr.
    Stevensville, MD 21666

Christ Church Parish Kent Island

_____ _____
Sr. Warden for the Vestry Date

Occupants

_____ _____ _____
Jone Mills Taylor Elizabeth Radley Date

Back

Re: Lighting

Inbox

Marguerite
To: Lois, Cc: Vestry · Wed, Aug 26 at 10:51 AM

Lois,

I approve the additional amount requested for the lighting.

V/r,
Marguerite

On Wed, Aug 26, 2026 at 10:48 AM Lois Vanderbok <srwarden@ccpki.org> wrote:

> Dear Friends,
>
> This is in regard to the quote from Chuck's Electric to retrofit the lights in the Sanctuary, etc.
>
> Once Brenda and John had an opportunity to review the quote in depth, they noticed several items were missing or incorrect. The new quote includes retrofitting the lights in the Narthex that are up in the raised section (multiple lights are out up there), replacing the stage lights with LED light fixtures (these light the altar, one half are burned out), and additional dimmers to control lighting appropriately.
>
> This adds an additional $3,745.00. The upside is that all lights will be replaced with LED's and give us 1012 years before the need to replace
>
> The quote is attached.
> Please respond yes or no to the updated quote at your earliest convenience.
>
> I will need to write a check for a deposit today, but the balance will not be due until completion in three to four weeks. Yes, I checked, the cash is available.
>
> Lois

--
Marguerite Starsoneck

Brenda Faulkner
To: Marguerite, Cc: Lois, and 1 other · Wed, Aug 26 at 10:54 AM

1012 years!! That's AMAZING

Brenda

--
Brenda Faulkner
Parish Administrator

Office Hours
9am-3pm Tues, Wed, Thurs
Christ Church Parish
830 Romancoke Road
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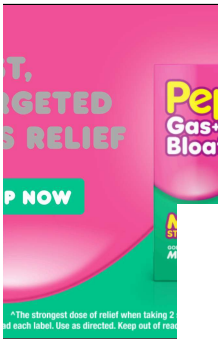
www.ccpki.org



Show trimmed content

Mike Parker
To: Brenda, Cc: Marguerite, and 2 others · Wed, Aug 26 at 10:55 AM

I vote yes.

Mike

Show trimmed content

Lois Vanderbok
To: Vestry · Wed, Aug 26 at 10:56 AM

Dear Friends,

This is in regard to the quote from Chuck's Electric to retrofit the lights in the Sanctuary, etc.

Once Brenda and John had an opportunity to review the quote in depth, they noticed several items were missing or incorrect. The new quote includes retrofitting the lights in the Narthex that are up in the raised section (multiple lights are out up there), replacing the stage lights with LED light fixtures (these light the altar, one half are burned out), and additional dimmers to control lighting appropriately.

This adds an additional $3,745.00. The upside is that all lights will be replaced with LED's and give us 1012 years before the need to replace

The quote is attached.
Please respond yes or no to the updated quote at your earliest convenience.

I will need to write a check for a deposit today, but the balance will not be due until completion in three to four weeks. Yes, I checked, the cash is available.

Lois

1 attachment Download

Christ Church Sanc. a... .pdf
PDF · 464 KB

Jone Taylor
To: Lois, Cc: Vestry · Wed, Aug 26 at 11:03 AM

I vote yes to the updated quote. Thanks to Brenda and John for checking the details!

> On Aug 26, 2026, at 10:48 AM, Lois Vanderbok <srwarden@ccpki.org> wrote:
>
>
> Dear Friends,
>
> This is in regard to the quote from Chuck's Electric to retrofit the lights in the Sanctuary, etc.
>

Christ Church Parish Kent Island (CCPKI)
September 21, 2026
Vestry Meeting Minutes

The meeting was called to order at 6:30 pm. Called to order without objection.

Present: Toinette McDowell, Mike Parker, Jone Taylor, Samantha Hoffman, John Reckord, Heidi Mlynarski, Patti Snyder, Kate McNealy (via Zoom), John Gschwend, Marguerite Starsoneck, Lisa Herlihy, Father Frank, Lois Vanderbok

Absent: Sue Schaefer

Opening Prayer: Father Frank opened the meeting with a prayer.

All were in favor to accept the Agenda as written.

Kate McNealy: Treasurer's Report

- Reviewed her report (see attached)
- Reviewed Monthly Financial Reports (see attached)
- Reviewed the Financial Summary (prepared by Mike Parker)
- Kate would like to establish Term Limits for all Leadership Roles. (Senior & Junior Wardens, Treasurer, and Finance Committee). Kate will send something out in more detail for the Vestry to vote on via email.

Motion to accept the Treasurer's Financial Reports was made by Jone Taylor. Seconded by Mike Parker. All were in favor; the report will be placed in the files.

Last Month's Minutes

- Review of minutes of August 17, 2026

Motion to approve the minutes as written was made by Jone Taylor. Seconded by Heidi Mlynarski. All were in favor.

Father Frank: Priest-in-Charge Report

- Reviewed his report (see attached)

Motion to accept the Rector's Report was made by Mike Parker. Seconded by Samantha Hoffman. All were in favor; the report will be placed in the files.

Lois Vanderbok: Senior Warden Report

.

- Reviewed her report (see attached)
- Lois would like to have a line item added to the Christ Church Parish's Budget for Children's Food Ministry. The need is so great at Haven Ministries. Currently, $400 is being paid weekly to provide the food. An increase to $450 a week would help tremendously. Samantha brought up that she and Aleisa were discussing how to get the youth involved in ministries. This may be a good way for the youth to get involved. (fundraising for this Ministry).

Lois would like to move the Rector's discretionary fund of $500 to Children's Food Ministry and another $500 from the Christ Church. Seconded by Jone Taylor. All were in favor.

- Lois advised the Vestry that this year will be her last year as the Senior Warden. Although, these past years have been the most joyous and blessed, it is time for her to step down from this position.
- During the month of September and into early October we will hold small group sessions for our parish to exchange ideas about the future direction on of Christ Church. Each group to be attended by a Vestry Member.
    - September 23rd Marguerite Starsoneck
    - September 27th Lisa Herlihy
    - September 28th Patti Snyder
    - September 30th Marguerite Starsoneck
    - October 5th Samantha Hoffman

The Senior Warden's report will go on file with our thanks.

John Reckord: Junior Warden Report

- The installation of the new HVAC unit went very well.
- We have a new company taking care of the preventive maintenance of the HVAC system. They are doing very well.
- John walked through the Rectory with Terrance upon his departure.
- The change of lighting is being pushed back a few weeks, due to the contractor's schedule.
- John is working with Bay Trees to trim the branches that are above the area where Day School children enter.
- Getting prices to replace toilets that are no longer efficient.
- John is still working with contractors to see if we can get railings installed at the altar.
- A fun note, Deacon Melody and Pastor Melody of Living Waters realized they had the same name. After talking, they found out they had the same middle name! Page. Both names are Melody Page.

The Junior Warden's report will go on file with our thanks.

Strategic Grant Investment Committee: Mike Parker

- The Committee has not met currently.

Liaison Committees

- John spoke about the discussion in his small group. Good discussion was had. When all groups are completed, we will get all conversations together on one document.
- One discussion was made about Bible study being held at Terrapin Senior Center. Thoughts were had about the children and youth to visit and sing to the residents.

New Business

- Organ Fundraising Questions - Sample letter (see attached) – Lois asked who is heading the organ fundraising? Gary to appoint someone from the organ committee to head the fundraising. Lois will discuss the fundraising ideas with Gary.

- Occupancy Agreement

Lois made a motion to execute the occupancy agreement as written was made by Mike Parker. Seconded by Patti Snyder. All were in favor.

A motion for the donations to be contributed to the organ fun was made by Marguerite Starsoneck. Seconded by Mike Parker. After discussion, this motion was tabled until the next Vestry Meeting.

- Search Timing/Planning – this item is going to be moved to October's Vestry Meeting.

Motion to adjourn the meeting was made by Jone Taylor. Seconded by Mike Parker. All were in favor.

Father Frank led us in prayer

Meeting adjourned at 8:33 pm.

Next Meeting – 6:30 pm, Monday, October 19, 2026.

Our Mission

At Christ Church Parish Kent Island, you will find worship grounded in our congregation's four centuries of living God's mission. We value Jesus' teaching of all inclusive, non-judgmental love. We are nourishing bodies, mind, and spirits; providing a safe place for renewal and recovery; and cultivating faith through meaningful relationships.

Christ Church Parish Kent Island (CCPKI)
August 17, 2026
Vestry Meeting Minutes

The meeting was called to order at 6:34 pm. Called to order without objection.

Present: Toinette McDowell, Mike Parker, Jone Taylor, Samantha Hoffman, John Reckord, Father Terrance Lively, Heidi Mlynarski, Patti Snyder, Kate McNealy, John Gschwend, Marguerite Starsoneck, Lisa Herlihy

Absent: Sue Schaefer, Father Frank, Lois Vanderbok,

Opening Prayer: Father Terrance opened the meeting with a prayer.

All were in favor to accept the Agenda as written.

Last Month's Minutes

- Review of minutes of July 20, 2026

Motion to approve the minutes as written was made by Mike Parker. Seconded by Jone Taylor. All were in favor.

Father Frank: Priest-in-Charge Report

- Reviewed his report (see attached)

Motion to accept the Rector's Report was made by Jone Taylor. Seconded by Heidi Mlynarski. All were in favor; the report will be placed in the files.

Father Terrance: Curate Report

- Reviewed his report (see attached)

Motion to accept the Rector's Report was made by Mike Parker. Seconded by Jone Taylor. All were in favor; the report will be placed in the files.

Lois Vanderbok: Senior Warden Report

- Reviewed her report (see attached)
- During the month of September and into early October we will hold small group sessions for our parish to exchange ideas about the future direction on of Christ Church. Each group to be attended by a Vestry Member.
    - September 15th John Gschwend Sue Schaefer
    - September 20th Kate McNealy Toinette McDowell
    - September 23rd Marguerite Starsoneck
    - September 27th Lisa Herlihy
    - September 28th Patti Snyder
    - September 30th Marguerite Starsoneck
    - October 5th Samantha Hoffman

Motion to accept the Senior Warden's Report was made by Lisa Herlihy. Seconded by Heidi Mlynarski. All were in favor; the report will be placed in the files.

John Reckord: Junior Warden Report

- A/C has been filled with freon to nurse the current system until the new unit can be installed.
- Shoreline has been hired to do annual maintenance going forward.
- Tree work is done in the grove. Crepe Myrtles were all trimmed.
- John reached out to parish members to help while Bob is out.

Motion to accept the Junior Warden's Report was made by Patti Snyder. Seconded by Marguerite Starsoneck. All were in favor; the report will be placed in the files.

Kate McNealy: Treasurer's Report

- Reviewed her report (see attached)
- Reviewed Monthly Financial Reports (see attached)
- Reviewed the Financial Summary (prepared by Mike Parker)
- Kate stated we are at 62% of pledges for YTD.
- Received a good quote for lighting. About $16,000 (a 15-day quote). This quote would be enhancing the lighting by replacing the bulbs with LED using an adapter. Kate stated we need to wait a few weeks until more cash is available.

Motion to approve this quote and go forward with the light replacement was made by Lisa Herlihy. Seconded by Mike Parker. All were in favor.

- Beginning to work on the budget. Asking committees as well as John & Brenda to provide items that they will need to fit into the budget.
- Audit was completed and went well. Looking for volunteers for next year's audit.

Motion to accept the Treasurer's Financial Reports was made by Jone Taylor. Seconded by Samantha Hoffman. All were in favor; the report will be placed in the files.

- A vote to approve the replacement of the HVAC was had over email. **A voice vote was made during the Vestry Meeting. All were in favor.**

Strategic Grant Investment Committee: Mike Parker

- Kate relayed the committee members to Mike. Tim Alland, Charlie Hoffman, Dan Starsoneck, Jen Leach, John Reckord & Dave Elwood.
- The plan is to go through Stan's 5-year plan and to get some suggestions from the Finance Committee (2 of which are the parking lot lighting & the electronic sign)

Motion to accept the draft as the final was made by Jone Taylor. Seconded by Heidi Mlynarski. All were in favor.

Liaison Committees

- **Haven Ministries** – Christ Church is talking with Haven Ministries about community dinners. Christ Church would provide the kitchen & Shand Hall. Haven Ministries will provide food.

- **Choir –** Music Ministry is asking for $250 for the Children's Choir.

New Business

- Finance would recommend not signing the contract for the organ until we have the original $100,000. Which is the deposit & the first payment.

- Finance would recommend having the Vestry discuss with the Stewardship committee about a joint campaign (Organ & the Operating Expense Campaigns)

Motion for the Vestry to direct the Stewardship Committee to have joint campaigns (organ & operating expense) was made by Patti Snyder. Seconded by John Gschwend. All were in favor.

Motion to adjourn the meeting was made by Jone Taylor. Seconded by Mike Parker. All were in favor.

Father Terrance led us in prayer.

Meeting adjourned at 7:55 pm.

Next Meeting – 6:30 pm, Monday, September 21, 2026.

Our Mission

At Christ Church Parish Kent Island, you will find worship grounded in our congregation's four centuries of living God's mission. We value Jesus' teaching of all inclusive, non-judgmental love. We are nourishing bodies, mind, and spirits; providing a safe place for renewal and recovery; and cultivating faith through meaningful relationships.