



Vestry Meeting Agenda

December 15, 2025

Opening Prayer

Fr. Frank B. Crumbaugh III

November 17, 2025 Meeting's Minutes

Antoinette MacDowell

Priest in Charge Report

Fr. Frank B. Crumbaugh III

- *See report attached to agenda*

Sr. Warden Report

Lois Vanderbok

- *See report attached to agenda*
- *Staff bonuses **vote required***

Jr Warden Report

Warren Prender

Treasurer Report

Kate McNealy

- *Financial Reports*

Vestry Liaisons

Stan Link

New Business

- *Approval of Vestry slate*
John Gschwend
Samantha Hoffman
Heidi Mylnarski
- *Election of Convention Candidate (DOE)*

Lois Vanderbok

Closing Prayer and Adjourn

Next Meeting – 6:30 pm, Monday, January 19, 2026

Our Mission

At Christ Church Parish Kent Island, you will find worship grounded in our congregation's four centuries of living God's mission. We value Jesus' teaching of all inclusive, non-judgmental love. We are nourishing bodies, mind, and spirits; providing a safe place for renewal and recovery; and cultivating faith through meaningful relationships.

Christ Church Parish Kent Island (CCPKI)
November 17, 2025
Vestry Meeting Minutes

The meeting was called to order at 6:30 pm. Called to order without objection.

Present: Father Frank, Lois Vanderbok, Toinette McDowell, Liza Hamill, Karin Olsen, Stan Link, Lisa Herlihy (via phone), Patti Snyder, Marguerite Starsoneck, Mike Parker, Jone Taylor, Vicar Terrance Lively

Absent: Warren Prender, Kate McNealy, Sue Schaefer

Opening Prayer: Father Frank opened the meeting with a prayer.

Motion to approve the Agenda was made by Jone Taylor. Seconded by Mike Parker. All were in favor.

Last Month's Minutes

- Review of minutes from October 20, 2025.

Motion to approve the minutes from October 20, 2025, as written was made by Stan Link. Seconded by Liza Hamill. All were in favor.

Father Frank: Rector Report

- Reviewed his report (see attached)

Motion to accept the Rector's Report was made by Jone Taylor. Seconded by Mike Parker. All were in favor; the report will be placed in the files.

Lois Vanderbok: Senior Warden Report

- Reviewed her report (see attached)
- Liza Hamill asked about the computer that is used for the counters. Everyone will be using the same computer with separate logins.
- Patti Snyder asked about the storage with the new company that is handling our computer systems.

Motion to accept the Senior Warden's Report was made by Stan Link. Seconded by Jone Taylor. All were in favor; the report will be placed in the files.

Warren Prender: Junior Warden Report

- Due to Warren's absence, Lois stated what was emailed to her (a little information regarding the HVAC systems)

Kate McNealy: Treasurer's Report

- In Kate's absence, Lois reviewed the reports with all Vestry members.
- Reviewed Monthly Financial Reports (see attached)
- Reviewed her report (see attached)
- Reviewed the Summary Pages that Mike Parker created.

Motion to accept the Treasurer's Financial Reports was made by Jone Taylor. Seconded by Mike Parker. All were in favor; the report will be placed in the files.

- According to Charlie Meade, the campaign has already reached 75% of its projected pledge goal.
- Review of the 2026 Budget– Please note: Mike Parker's Summaries were derived from the 2026 Budget Workbook

Motion to accept the 2026 Budget Workbook to adopt and place in file for our use was made by Stan Link. Seconded by Jone Taylor. All were in favor.

Motion to accept Mike Parker's Summaries to adopt and place in file for our use was made by Jone Taylor. Seconded by Liza Hamill. All were in favor.

New Business

- Stan Link asked if there were any reports from the Liaison Teams.
 - Liza stated that they were in the process of recruiting Samuel for the Video Technical/Streaming Team
 - There is Acolyte Training in the works.
- Unlocking & Locking of the Church on Sundays. Lois has been doing this. The thought was to create a team to rotate who is responsible to lock the doors after mass. Ensure all the lights are off. Fire doors are shut. Anyone wanting to assist with this please reach out to Lois.
- Ordination of Vicar Terrance Lively will be January 24, 2026 (not public knowledge at this time).

Motion to adjourn the meeting was made by Mike Parker. Seconded by Liza Hamill. All were in favor.

Father Frank led us in prayer.

Meeting adjourned at 7:46 pm.

Next Meeting – 6:30 pm, Monday, December 15, 2025

Our Mission

At Christ Church Parish Kent Island, you will find worship grounded in our congregation's four centuries of living God's mission. We value Jesus' teaching of all inclusive, non-judgmental love. We are nourishing bodies, mind, and spirits; providing a safe place for renewal and recovery; and cultivating faith through meaningful relationships.

The Report of The Priest-in-Charge
to
The December 2025 Meeting of The Rector, Church Wardens and Vestry
of
Christ Church Parish
Stevensville, Kent Island, Maryland

Monday, 15 December 2025
6:30pm

- 1) I was grateful for the response of the parish and community to *The Festival of Nine Lessons and Carols* on Sunday, 14 December 2025. The weather had deteriorated overnight, and though the Sun emerged during the late morning, the temperatures dropped through the remainder of the day, making conditions even more dangerous. In spite of difficult weather, 92 persons were in Church for this service, and the Choir was brilliant.
- 2) On Saturday, 24 January 2026, the Parish will host the Ordination of Terrance Lively. The Rev'd William Gohl, Bishop of the Delaware-Maryland Synod of the Evangelical Lutheran Church in America will preside at this rite as our Curate is set apart for ordained ministry. Bishop Shand has been invited to participate, and local diocesan and synod clergy are invited to vest and process. I am looking forward to this liturgy.
- 3) I am stunned.... humbled.... very grateful indeed for the final totals for Stewardship 2026. So far as my research can determine, for the first time in parish history, pledged income has exceeded \$300,000⁰⁰. The people of the Parish and The Holy Spirit have partnered in a profound way; they have expressed a level of hope and confidence that encourages and challenges us to continue leading faithfully and well. I know we will prove worthy of that hope and confidence.
- 4) Gretchen Zimmerman+, Terrance Lively and I attended a clergy luncheon hosted by Bishop Shand on Monday, 8 December 2025. This was held in Trappe and was a part of his efforts to unite the college of clergy in The Diocese of Easton.

Report of the Senior Warden
To the Vestry
November 17, 2025

Our average Sunday attendance (ASA) continues to rise along with participation in Sunday School and the Youth Group. While many churches are still seeing a decline, we seem to be attracting families of all ages to our parish.

As you now are aware, we have a firm date for the ordination of Terrance Lively. Working with Lindy Coltharp, we will hire a caterer to provide a simple lunch after the service. Please respond to the address in the invitation, curate@ccpki.org so that we can be as accurate as possible in estimating the number for lunch.

Thank you all for responding so promptly to the email vote for staff bonuses. We do need to put an approval on record for the minutes, therefore:

I move that the staff of Christ Church Parish, Kent Island be issued the following year-end bonuses:

Brenda Faulkner, Parish Administrator - \$1,000.00
Robert (Bob) Moore, Sexton - \$750.00
Gary Van Essen, Music Minister - \$1,000.00
Alesia Grier, Family Ministry Coordinator - \$1,000.00
Lindy Coltharp - \$500.00

On Christmas Eve this year, we will have our first Children's Choir performance. I want to thank Marguerite Starsonok and Meg May for all of their work to bring this to fruition. I look forward to hearing the children sing at 4:00pm on the 24th and at future services.

Our Stewardship campaign was amazingly successful this year. With the goal set at \$265,00.00, we exceeded that by over \$46,000.00. We are so grateful for the work of Molly Canon, Patti Chandler and Charlie Mead in enabling our parish to meet the needs of regular operations, and ministries.

I also want to thank Warren Prender, Junior Warden, for all of his hard work these last three years. Without his determination to do what is right for our church, we would never have had three new roofs, as well as excellent maintenance and grounds programs. We have yet to identify a successor to Warren. I ask that the Vestry assist me in trying to find someone to take up this vitally important position.

To all of our Vestry, I want to thank you for your work in this stressful year. You have moved this parish forward in joy and holiness and I am forever grateful. I wish you and your families a very Merry Christmas and a joyful New Year.

Respectfully,
Lois Vanderbok

Christmas Bonuses for staff

18 messages

Lois Vanderbok <srwarden@ccpki.org>
To: Ccpki Finance <finance@ccpki.org>
Cc: FRANK CRUMBAUGH <never.buy.hull.number.one@gmail.com>

Thu, Dec 4, 2025 at 8:19 PM

Dear friends,

Before I get into the meat of this email, I want to let you know that the Day School will be holding their Christmas program on the same evening and at the same time as the Finance meeting this month. While space in the church is not an issue, you may find parking to be quite limited. I don't know if you want to modify the time or not...

Father Frank and I were discussing the performance of our staff this past year and would like to provide Christmas bonuses as follows:

Brenda Faulkner - 2025 has proved to be a very challenging year for Brenda. She has taken up most of the Jr Warden's workload while Warren has had some health issues. Brenda has also stepped up with the demands of a growing parish, is training Alesia to take on clerical tasks and generally meets and exceeds all expectations.

Gary Van Essen - The growth of our music programs has directly impacted our growth as a parish. Gary has undertaken several services that were not included in his Letter of Agreement (the bishop's retirement, Evensong, and parishioner funerals). We now have a bell choir, a 27-person choir that is absolutely amazing, and a start-up Children's Choir.) Gary has truly created a bonded "family" feeling to the choir who love being under his direction.

Robert (Bob) Moore - Bob consistently goes above and beyond in his position as Sexton. I have yet to hear Bob say "no" to any request. Each day, Bob takes care of our church as if it was his own home. He is welcoming and cheerful to everyone who comes into the building and will work at almost any hour if needed. What is truly amazing is that he does all of this at just above minimum wage.

Alesia Grier - Alesia came to us just over a year ago. In that time, she has created a Youth Group that plans service projects, participates (and leads) regional youth retreats, and have developed friendship bonds. The Sunday School program is thriving with children asking their parents to come to church. She is so gifted that children who were profoundly shy and nervous are now active participants in the program. In the clerical arena, Alesia has proved a quick study. She now produces all service bulletins, including special services, in collaboration with Fr. Frank, and Gary. She also answers the phone, meets vendors at off time appointments, all while working with our Diocese and the Diocese of Maryland to create opportunities for our Youth Group.

Obviously, this is just a snapshot of our staff's "over and above" performance. I have never seen a team work together, laugh together and care about their job more than this fine group of employees.

Total bonuses - \$3,750.00

Est. Tax - 1,500.00 (40% - Federal and State Tax, Medicare and Social Security)

Total Cost - \$5,250.00

Lindy Coltharp is a contract employee, we would suggest a \$500.00 payment (gross), which is equal to one week's payment.

I had hoped to discuss this at our meeting on the 10th, however, Jean has advised me that she must have these prior to the 9th for bonuses to be issued in 2025. Therefore, I am asking you to review this proposal as soon as possible so that I can send this to the Vestry for an email vote. Gary, please let me know after you have discussed. I am including a rather bad picture of the most recent cash sheet (December 2, 2025) which shows available cash at \$50,000.00.

Thank you,



Cash Sheet.jff
194K

Fri, Dec 5, 2025 at 12:43 PM

dicksells@breezeline.net <dicksells@breezeline.net>

To: Lois Vanderbok <srwarden@ccpki.org>

Cc: Dick Sells <dicksells@atlanticbb.net>, Ccpki Finance <finance@ccpki.org>, FRANK CRUMBAUGH <never.buy.hull.number.one@gmail.com>

Friends,

I fully support these bonuses to demonstrate our gratitude to staff and recognition of the roles they have played in helping move our parish forward.

Dick

From: "Lois Vanderbok" <srwarden@ccpki.org>, "Lois Vanderbok" <srwarden@ccpki.org>

To: "Dick Sells" <dicksells@atlanticbb.net>, "Ccpki Finance" <finance@ccpki.org>

Cc: "FRANK CRUMBAUGH" <never.buy.hull.number.one@gmail.com>

Sent: Thursday, December 4, 2025 8:19:27 PM

Subject: Christmas Bonuses for staff

[Quoted text hidden]

Fri, Dec 5, 2025 at 2:10 PM

Kate McNealey <treasurer@ccpki.org>

To: dicksells@breezeline.net

Cc: Lois Vanderbok <srwarden@ccpki.org>, Dick Sells <dicksells@atlanticbb.net>, Ccpki Finance <finance@ccpki.org>, FRANK CRUMBAUGH <never.buy.hull.number.one@gmail.com>

Hi Lois,

Thank you so much for the kind gesture of setting up a year end bonus. This is definitely much deserved and I'm sure will be appreciated. I wholeheartedly endorse sending this out. Please let me know if you need me to do anything to initiate this.

As for the School's pageant being the same night as the meeting, I would be ok with moving it. It seems that night is popular because I have to be in DC for a work event so I will have to miss the meeting unless we move it. I totally understand if it is better for everyone to just keep it on wednesday and will make sure to send the financials and the treasurer's report in right when Jean sends them to me.

Also as a side note, the bank balance is definitely a sigh of relief, but the transfers from the endowments will be coming as well. There was a slight delay with the holiday and Michael being out of town so they should be in there now if not early this coming week. As we agreed in the meeting last month, the Blunt and Grace transfers will stay in the Operating account for clergy and children activities. Everything else will go to the investment fund. If this is not correct and we want everything moved to the investment fund, I can definitely do that.

Thank you for your help and support.

Kate

[Quoted text hidden]

rbt1010@gmail.com <rbt1010@gmail.com>

Fri, Dec 5, 2025 at 6:32 PM

To: Kate McNealey <treasurer@ccpki.org>

Cc: dicksell@breezeline.net, Lois Vanderbok <srwarden@ccpki.org>, Dick Sells <dicksells@atlanticbb.net>, Ccpki Finance <finance@ccpki.org>, FRANK CRUMBAUGH <never.buy.hull.number.one@gmail.com>

I support the bonuses

If the meeting were on Thursday I am scheduled to be back from our trip and could attend.

Best wishes to all, Bob

On Dec 5, 2025, at 1:10 PM, Kate McNealey <treasurer@ccpki.org> wrote:

[Quoted text hidden]

cgates@breezeline.net <cgates@breezeline.net>

Sat, Dec 6, 2025 at 5:18 PM

To: Lois Vanderbok <srwarden@ccpki.org>

Cc: cgates@atlanticbb.net, Ccpki Finance <finance@ccpki.org>, FRANK CRUMBAUGH <never.buy.hull.number.one@gmail.com>

Lois, 2025 has been a good year, and the staff have performed admirably. But it is worth noting that we are still running a deficit for this year (\$8,329.64 as of 10.31.25), and are facing a huge deficit of \$106,209 in 2026. But with that being said, the Finance Committee fully supports the plan to provide bonuses as outlined in your email.

Regarding the upcoming Finance Committee meeting on the 10th, I am unable to reschedule to another day, but would be open to changing the start time so as to not conflict with the Day School Christmas program. Since Bob and Kate will not be attending, I'm asking the rest of the attendees to respond to this email with their preference as to the meeting start time on the 10th. Here are the options:

- A) 7pm (no change)
- B) 5pm
- C) 4pm

Thank you for all that you do for Christ Church Parish Kent Island!

Cary

From: "Lois Vanderbok" <srwarden@ccpki.org>, "Lois Vanderbok" <srwarden@ccpki.org>

To: cgates@atlanticbb.net, "Ccpki Finance" <finance@ccpki.org>

Cc: "FRANK CRUMBAUGH" <never.buy.hull.number.one@gmail.com>

Sent: Thursday, December 4, 2025 8:19:27 PM

Subject: Christmas Bonuses for staff

[Quoted text hidden]

Laurelle Sheedy McCready <ismccready@gmail.com>

Sat, Dec 6, 2025 at 5:28 PM

To: cgates@breezeline.net

Cc: Vanderbok Lois <srwarden@ccpki.org>, cgates@atlanticbb.net, Finance Ccpki <finance@ccpki.org>, CRUMBAUGH FRANK <never.buy.hull.number.one@gmail.com>

Hello Cary,

I am good any of those times.

Be well,

Laurelle

Laurelle Sheedy McCready
301 873-1558

On Dec 6, 2025, at 5:18 PM, cgates@breezeline.net wrote:

[Quoted text hidden]

Lois Vanderbok <srwarden@ccpki.org>

Sat, Dec 6, 2025 at 8:39 PM

To: Vestry <vestry@ccpki.org>

Dear friends,

Please see my email below Cary's. I am, with this email asking you to reply to me regarding the issuance of bonuses for staff. As you can see by Cary's email, the Finance committee has endorsed the proposal.

I do need to have approval from the Vestry prior to December 9th in order to have the bonuses paid in 2025.

If you have any questions, please let me know.

Thank you for your time in considering this proposal.

Lois

[Quoted text hidden]

Stan Link <stanalink@gmail.com>

Sat, Dec 6, 2025 at 8:44 PM

To: Lois Vanderbok <srwarden@ccpki.org>

Cc: Vestry <vestry@ccpki.org>

I vote yes to all the proposed bonuses!!

Stan

[Quoted text hidden]

Mike Parker <mikep13510@gmail.com>

Sat, Dec 6, 2025 at 8:52 PM

To: Lois Vanderbok <srwarden@ccpki.org>

Lois,

I approve the bonuses. As we discussed at the last Vestry meeting, the deficit for 2026 is an anomaly and we have resources to cover the shortfall. And the 2026 Stewardship campaign was a tremendous success. I think we are in a very good financial position going forward.

Mike

On Sat, Dec 6, 2025 at 8:39 PM Lois Vanderbok <srwarden@ccpki.org> wrote:
[Quoted text hidden]

Jone Taylor <jonast21@gmail.com>
To: Lois Vanderbok <srwarden@ccpki.org>

Sat, Dec 6, 2025 at 8:52 PM

I agree, 100% with this proposal. Wish we had more to give. ❤️

On Dec 6, 2025, at 8:39 PM, Lois Vanderbok <srwarden@ccpki.org> wrote:

[Quoted text hidden]

Antoinette McDowell <amcdowell2@yahoo.com>
To: Lois Vanderbok <srwarden@ccpki.org>
Cc: Vestry <vestry@ccpki.org>

Sat, Dec 6, 2025 at 8:55 PM

I don't get to vote. I think it's a wonderful idea ! Love how the bonuses are net.

We have a wonderful church.

Sent from Yahoo Mail for iPhone
[Quoted text hidden]

Marguerite Staroneck <staroneckm@gmail.com>
To: Stan Link <stanalink@gmail.com>
Cc: Lois Vanderbok <srwarden@ccpki.org>, Vestry <vestry@ccpki.org>

Sat, Dec 6, 2025 at 9:15 PM

I vote yes to all the bonuses!!

Marguerite

Sent from my iPhone

On Dec 6, 2025, at 8:52 PM, Stan Link <stanalink@gmail.com> wrote:

[Quoted text hidden]

Mike Parker <mikep13510@gmail.com>
To: Vestry <vestry@ccpki.org>

Sat, Dec 6, 2025 at 9:18 PM

Please see my message below to Lois. I should have replied all.

Mike

Sent from my iPhone

Begin forwarded message:

From: Mike Parker <mikep13510@gmail.com>
Date: December 6, 2025 at 8:52:19 PM EST
To: Lois Vanderbok <srwarden@ccpki.org>
Subject: Re: Christmas Bonuses for staff

[Quoted text hidden]

Charlie Mead <cmead500@gmail.com>

Sat, Dec 6, 2025 at 9:51 PM

To: c gates@breezeline.net

Cc: Lois Vanderbok <srwarden@ccpki.org>, Cary Gates <c gates@atlanticbb.net>, Ccpki Finance <finance@ccpki.org>, FRANK CRUMBAUGH <never.buy.hull.number.one@gmail.com>

I prefer 4 pm. Looks like we may have snow/sleet later on Wednesday.

[Quoted text hidden]

Susan Schaefer <susanpschaefer@yahoo.com>

Sun, Dec 7, 2025 at 8:47 AM

To: Marguerite Staroneck <staroneckm@gmail.com>

Cc: Stan Link <stanalink@gmail.com>, Lois Vanderbok <srwarden@ccpki.org>, Vestry <vestry@ccpki.org>

I vote yes!

On Dec 6, 2025, at 9:15 PM, Marguerite Staroneck <staroneckm@gmail.com> wrote:

I vote yes to all the bonuses!!

[Quoted text hidden]

Patti Snyder <pattilee_snyder@hotmail.com>

Sun, Dec 7, 2025 at 8:55 AM

To: Lois Vanderbok <srwarden@ccpki.org>

Cc: Vestry <vestry@ccpki.org>

Yes vote from me!

Patti

Sent from my iPhone

[Quoted text hidden]

Hannah Hamill <hamrem@verizon.net>

Sun, Dec 7, 2025 at 7:38 PM

Reply-To: Hannah Hamill <hamrem@verizon.net>

To: pattilee_snyder@hotmail.com, Lois Vanderbok <srwarden@ccpki.org>

Cc: Vestry <vestry@ccpki.org>

I am in favor of the bonuses! Liza

Yahoo Mail: Search, Organize, Conquer

[Quoted text hidden]

Lisa (Home) <lkherlihy@comcast.net>

Mon, Dec 8, 2025 at 10:34 AM

To: Hannah Hamill <hamrem@verizon.net>, "pattilee_snyder@hotmail.com" <pattilee_snyder@hotmail.com>, Lois Vanderbok <srwarden@ccpki.org>

Cc: Vestry <vestry@ccpki.org>

Concur!

Lisa

From: Hannah Hamill <hamrem@verizon.net>

Sent: Sunday, December 7, 2025 7:38 PM

To: pattilee_snyder@hotmail.com <pattilee_snyder@hotmail.com>; Lois Vanderbok <srwarden@ccpki.org>

Cc: Vestry <vestry@ccpki.org>

[Quoted text hidden]

[Quoted text hidden]

Lois Vanderbok <srwarden@ccpki.org>

Bonuses

1 message

Karin Olsen <karinsolsen@verizon.net>
To: Lois Vanderbok <srwarden@ccpki.org>

Mon, Dec 8, 2025 at 10:45 AM

Glad we can do this - affirmative from me.

Karin
Sent from my iPad

Treasurer's Report

Finance Committee Meeting December 10, 2025

Financials:

- Offertory is where it should be as we head into the holiday season. Hoping to finish out the year strong.
- Young Children under Youth Education is a little high because they bought some new bulletins and Sunday School education booklets. I believe this will be a one time purchase as it can be used for future years as well.
- Church Maintenance is very high because we had to replace two windows that were having issues with condensation and were no longer clear. We also fixed the door lock on the side door by Brenda's office. It wasn't closing all the way so the door could be opened when we thought it was locked. Lastly, we had to replace the pilot burner in the HVAC system that impacts the front office. We would never want Brenda and Aleisha to be without heat, so we thought that was a necessity.

Follow Up New Business:

- After a long conversation with Jean, we figured out what happened with the new ministry. At the very beginning, it was being called Children & Family Outreach. This was also the name in Realm. After about 3 weeks the name Children's Food Ministry was officially switched everywhere, but the previous donations and expenses were never switched to the new name. There was also some misinformation that \$5,000 from the County money would be used to seed this project. We confirmed that this was not correct, it was only going to be funded by donations. Once we cleared all of those issues, the expenses and income make a lot more sense. They are over by \$91.98 on the P&L but we received a generous check on Nov 30th for \$500, it just wasn't deposited until Dec 1 so it will be on the next report. We are going to be better about sending Kathy and Leona reports at the frequency of their choice, so they know exactly how much money they have to spend.
- We have also started moving in and out items below the line. The first one you will see is the Handbells. We received an excess of \$350 in donations, so those were moved into the Music Donations category in income. This cleared out Gary's overbudget Music and Choir Supplies line item. The next new category is the Children's Food Ministry—or CFM temporarily to try and cut down on confusion while we think of another name.
- Jean and I are going to be working through the GL to see what other things we can move below the line, but she had a suggestion which I will put to you all of not trying to find each individual expense and income and just committing to having this be the plan starting Jan. 1. I fully explained what we wanted to do now and she said it made perfect sense and she was happy to do that. The only thing we have to do is let her know if we are expecting donations to cover a certain expense which I can happily do.

(After all checks have been written this week)

Holding Funds in Operating Account for:

Backpack Program	\$	17,710.64
Children's Food Ministry	\$	-232.50
Due to Others	\$	0.00
Grace Fund	\$	0.00
Memorial Fund	\$	0.00
Acolyte Retreat	\$	1,200.00
Funds in Suspense (waiting to be re-allocated) (Sunday 12/7/25)	\$	3,343.00

Total Funds Holding in Operating Acct

\$ 22,021.14

Funds Available For Operating Use

\$ 82,376.78

10:58 PM

12/09/25

Accrual Basis

Christ Church Parish Kent Island
Balance Sheet Prev Year Comparison
As of November 30, 2025

	Nov 30, 25	Nov 30, 24
ASSETS		
Current Assets		
Checking/Savings		
Checking / Savings Accounts		
SUB Operating Acct - 3781	79,826.18	60,847.70
Total Checking / Savings Accounts	79,826.18	60,847.70
Total Checking/Savings	79,826.18	60,847.70
Total Current Assets	79,826.18	60,847.70
Fixed Assets		
Fixtures, Furniture & Equipment		
Fixtures & Furniture - CECDS	5,850.00	5,850.00
Fixtures & Furniture - Church	102,200.00	102,200.00
Total Fixtures, Furniture & Equipment	108,050.00	108,050.00
Buildings & Land		
Buildings	3,629,275.00	3,629,275.00
Land - Broad Creek Cemetery	125,000.00	125,000.00
Total Buildings & Land	3,754,275.00	3,754,275.00
Total Fixed Assets	3,862,325.00	3,862,325.00
Other Assets		
EEF Investment Accts.		
BCC Columbarium Fund-90010	12,941.06	32,266.87
BCC Perpetual Care Fund-90011	196,034.55	174,734.51
Blunt Fund		
Julianna Blunt Fund - 90007	449,734.38	404,430.70
Released for Rectory	399,184.78	399,184.78
Total Blunt Fund	848,919.16	803,615.48
Endowment Fund - 90008	53,752.47	48,337.77
Grace Youth Ministry Fund-90015	169,275.88	152,205.98
Paca Fund - 90009	86,475.70	77,764.61
The Investment Fund - 90078	123,509.05	111,067.45
Total EEF Investment Accts.	1,490,907.87	1,399,992.67
Shore United Bank Accts.		
Memorial Fund - 9769	13,190.21	13,127.03
Total Shore United Bank Accts.	13,190.21	13,127.03
Total Other Assets	1,504,098.08	1,413,119.70
TOTAL ASSETS	5,446,249.26	5,336,292.40
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	-3,096.01	-4,820.56
Total Accounts Payable	-3,096.01	-4,820.56
Credit Cards		
Church Credit Cards		
Visa #7838 - Brenda Faulkner	0.00	660.15
Visa #9800 - Gerrit Van Essen	159.00	0.00
Visa #4298 - Lindy Coltharp	139.30	1,778.22
Visa #8877 - Mike Chrisopher	0.00	1,500.00
Total Church Credit Cards	298.30	3,938.37

10:58 PM

12/09/25

Accrual Basis

Christ Church Parish Kent Island
Balance Sheet Prev Year Comparison
As of November 30, 2025

	<u>Nov 30, 25</u>	<u>Nov 30, 24</u>
Total Credit Cards	298.30	3,938.37
Other Current Liabilities		
Payroll Liabilities		
Federal Taxes Withheld	2,822.75	3,068.12
State Taxes Withheld	1,606.85	740.34
Total Payroll Liabilities	<u>4,429.60</u>	<u>3,808.46</u>
Total Other Current Liabilities	<u>4,429.60</u>	<u>3,808.46</u>
Total Current Liabilities	<u>1,631.89</u>	<u>2,926.27</u>
Total Liabilities	1,631.89	2,926.27
Equity		
Prior Years Net Income	1,241,316.84	1,051,008.10
Opening Balance Equity	3,681,662.39	3,681,662.39
Rectory - Land / Improvements	399,184.78	399,184.78
Net Income	<u>122,453.36</u>	<u>201,510.86</u>
Total Equity	<u>5,444,617.37</u>	<u>5,333,366.13</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,446,249.26</u></u>	<u><u>5,336,292.40</u></u>

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Accrual Basis

Christ Church Parish Kent Island
Profit & Loss Budget vs. Actual - Current Year
 January through November 2025

	Jan - Nov 25	Budget	% of Budget
Ordinary Income/Expense			
Income			
General Offerings			
Contributions / Pledges	318,154.23	340,000.00	93.6%
Plate Contributions	3,147.00	7,500.00	42.0%
Special Offerings	3,299.00	5,000.00	66.0%
Total General Offerings	324,600.23	352,500.00	92.1%
Building Use			
CECDS	15,070.00	16,444.00	91.6%
Living Water	16,500.00	18,000.00	91.7%
Other Building Use	7,770.00	7,500.00	103.6%
Total Building Use	39,340.00	41,944.00	93.8%
Fundraisers			
Acolyte Fundraiser	1,232.04		
Advent Sales (Nov / Dec)	103.00		
Soup Sales	63,923.24	70,000.00	91.3%
Total Fundraisers	65,258.28	70,000.00	93.2%
Miscellaneous Income			
Altar Guild Donations	1,667.00	1,800.00	92.6%
Interest-Checking/Savings Accts	12.07	75.00	16.1%
Music Fund Donations	6,000.00	600.00	1,000.0%
Other Income / Donations	1,590.40	3,000.00	53.0%
Total Miscellaneous Income	9,269.47	5,475.00	169.3%
Total Income	438,467.98	469,919.00	93.3%
Gross Profit	438,467.98	469,919.00	93.3%
Expense			
Personnel			
Pay Subject to Payroll Tax			
Minister of Music			
Parish Administrator			
Sexton			
Family Ministry Coordinator			
Total Pay Subject to Payroll Tax	90,663.21	98,050.00	92.5%
Pay Not Subject to Payroll Tax			
Housing Allowance - Rector	0.00	10,000.00	0.0%
Payroll Tax Expense	7,004.59	7,400.00	94.7%
Rector Support			
Cell Phone	0.00	1,200.00	0.0%
Lawn Care	0.00	450.00	0.0%
Membership & Lot Fees	200.00	200.00	100.0%
Pest Control	0.00	775.00	0.0%
Trash Removal	0.00	500.00	0.0%
Utilities	1,137.10	3,500.00	32.5%
Total Rector Support	1,337.10	6,625.00	20.2%
Stipend - Rector/Interim Rector	37,730.82	88,100.00	42.8%
Supply Priest	1,465.00	1,350.00	108.5%
Total Pay Not Subject to Payroll Tax	47,537.51	113,475.00	41.9%
Benefits			
Health Insurance Premium-Rector	0.00	24,000.00	0.0%
HSA Deposits - Rector	0.00	8,894.00	0.0%
Life/Disability Ins - Rector	0.00	400.00	0.0%
Pension - Rector	0.00	22,906.00	0.0%

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Accrual Basis

Christ Church Parish Kent Island
Profit & Loss Budget vs. Actual - Current Year
January through November 2025

	Jan - Nov 25	Budget	% of Budget
Total Benefits	0.00	56,200.00	0.0%
Continuing Education			
Family Ministry Coordinator	550.00	600.00	91.7%
Minister of Music	173.85	400.00	43.5%
Rector	0.00	500.00	0.0%
Total Continuing Education	723.85	1,500.00	48.3%
Travel and Automobile			
Mileage - Family Ministry Coord	120.40	500.00	24.1%
Mileage - Minister of Music	2,464.10	2,500.00	98.6%
Mileage - Rector/Interim Rector	2,163.35	2,500.00	86.5%
Mileage - Supply Priest	324.52	300.00	108.2%
Total Travel and Automobile	5,072.37	5,800.00	87.5%
Transition Costs			
Search Consultant	2,655.00		
Search Electronic Survey	656.00		
Interview Expenses	1,425.57		
Transition Costs - Other	250.00		
Total Transition Costs	4,986.57		
Total Personnel	148,983.51	275,025.00	54.2%
Facilities			
Alarm System (Fire/Security)	350.00	750.00	46.7%
Camp Wright Lease	3,095.00	3,095.00	100.0%
Cleaning Supplies	1,700.74	2,000.00	85.0%
Electric	23,331.40	24,000.00	97.2%
Gardening Ministry	1,621.32	1,000.00	162.1%
Lawn Care / Snow Removal	11,175.00	10,000.00	111.8%
Kitchen Equipment & Maintenance	13,018.19	10,000.00	130.2%
Pest Control	1,500.00	2,000.00	75.0%
Propane	13,922.17	26,000.00	53.5%
Refuse Removal	4,545.81	5,200.00	87.4%
Repairs & Maintenance - Church	45,523.68	20,000.00	227.6%
Repairs & Maintenance - Rectory	3,244.98	8,000.00	40.6%
Water & Sewer	3,028.19	2,500.00	121.1%
Total Facilities	126,056.48	114,545.00	110.0%
Insurance			
Property / Liability Insurance	12,761.00	16,600.00	76.9%
Workers Comp Insurance	436.00	375.00	116.3%
Total Insurance	13,197.00	16,975.00	77.7%
Parish Life			
Worship			
Acolytes	0.00	150.00	0.0%
Altar Guild	1,364.09	2,000.00	68.2%
Worship & Sanctuary	2,691.85	700.00	384.6%
Total Worship	4,055.94	2,850.00	142.3%
Christian Education			
Adults	0.00	200.00	0.0%
Young Children	487.91	300.00	162.6%
Youth	500.24	500.00	100.0%
Total Christian Education	988.15	1,000.00	98.8%
Music			
Music & Choir Supplies	9,484.65	5,000.00	189.7%
Guest Musicians & Interns	2,275.00	2,500.00	91.0%

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Accrual Basis

Christ Church Parish Kent Island
Profit & Loss Budget vs. Actual - Current Year
 January through November 2025

	Jan - Nov 25	Budget	% of Budget
Total Music	11,759.65	7,500.00	156.8%
Outreach			
Camp Wright	1,000.00	1,000.00	100.0%
Diocesan Apportionment	43,665.93	47,636.00	91.7%
Discretionary Fund - Rector	1,000.00	1,000.00	100.0%
Haven Ministries Church Fund	1,000.00	1,000.00	100.0%
Haven Ministries Operations	1,000.00	1,000.00	100.0%
Other Purpose Outside Parish	1,250.00	750.00	166.7%
Total Outreach	48,915.93	52,386.00	93.4%
Parish Ministries			
Coffee Supplies	572.29	100.00	572.3%
Connections-Welcoming	0.00	100.00	0.0%
Family Ministry Activities	357.73	1,200.00	29.8%
Fellowship	1,737.15	1,600.00	108.6%
Hospitality Ministry Coordinator	25,645.00	30,000.00	85.5%
Pastoral Care	0.00	1,000.00	0.0%
Youth Ministry	474.22	1,500.00	31.6%
Total Parish Ministries	28,786.39	35,500.00	81.1%
Total Parish Life	94,506.06	99,236.00	95.2%
Administration			
Development / Communications			
Advertising - Communication	499.11	300.00	166.4%
Expense Allowance - Rector	0.00	1,500.00	0.0%
Gifts / Incentives	500.00	250.00	200.0%
Planned Giving - 1631 Society	0.00	500.00	0.0%
Total Development / Communications	999.11	2,550.00	39.2%
Office Expense			
Bank Service Charges	0.00	10.00	0.0%
Bookkeeping Services	15,812.50	20,400.00	77.5%
Copying / Lease			
Blizhub C450I Lease	4,743.07	6,000.00	79.1%
Total Copying / Lease	4,743.07	6,000.00	79.1%
Credit Card Merchant Expense	1,003.49	1,400.00	71.7%
IT Support	14,676.76	14,500.00	101.2%
Office Supplies	8,871.07	5,000.00	177.4%
Payroll Service	1,971.31	2,350.00	83.9%
Postage	1,106.80	1,800.00	61.5%
Stewardship Expense	1,750.00	1,200.00	145.8%
Telephone - Church	4,482.00	5,000.00	89.6%
Total Office Expense	54,417.00	57,660.00	94.4%
Publications			
Publications	318.70	300.00	106.2%
Total Publications	318.70	300.00	106.2%
Vestry / Diocese			
Convention Expenses	406.42	200.00	203.2%
Vestry Retreat	0.00	250.00	0.0%
Total Vestry / Diocese	406.42	450.00	90.3%
Total Administration	56,141.23	60,960.00	92.1%
Total Expense	438,884.28	566,741.00	77.4%
Net Ordinary Income	-416.30	-96,822.00	0.4%
Other Income/Expense			
Other Income			

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Accrual Basis

Christ Church Parish Kent Island
Profit & Loss Budget vs. Actual - Current Year
January through November 2025

	Jan - Nov 25	Budget	% of Budget
BCC Columbarium Fund - 90010			
New Gifts / Contributions	1,500.00		
Released in Current Year	-20,250.00		
Transfer Out	0.00		
Change In Asset Value	1,773.76		
Total BCC Columbarium Fund - 90010	-16,976.24		
BCC Perpetual Care Fund - 90011			
Change In Asset Value	24,400.78		
Total BCC Perpetual Care Fund - 90011	24,400.78		
Blunt Fund - 90007			
Change In Asset Value	55,952.29		
Blunt Fund - 90007 - Other	0.00	19,689.10	0.0%
Total Blunt Fund - 90007	55,952.29	19,689.10	284.2%
1999 Endowment Fund - 90008			
Change In Asset Value	6,687.42		
1999 Endowment Fund - 90008 - Other	0.00	2,353.25	0.0%
Total 1999 Endowment Fund - 90008	6,687.42	2,353.25	284.2%
Grace Fund - 90015			
Grace Fund Contributions	20.00		
Change In Asset Value	21,057.46		
Grace Fund - 90015 - Other	0.00	7,409.92	0.0%
Total Grace Fund - 90015	21,077.46	7,409.92	284.4%
Paca Fund - 90009			
Change In Asset Value	10,758.61		
Paca Fund - 90009 - Other	0.00	3,785.85	0.0%
Total Paca Fund - 90009	10,758.61	3,785.85	284.2%
The Investment Fund - 90078			
Change In Asset Value	15,365.98		
The Investment Fund - 90078 - Other	0.00	63,583.88	0.0%
Total The Investment Fund - 90078	15,365.98	63,583.88	24.2%
Backpack Program			
Backpack Program Donations	12,532.81		
Backpack Program Expenses	-10,447.25		
Total Backpack Program	2,085.56		
Bishops Discretionary Fund			
Bishops Discretionary Fund	10.00		
Bishop's Discretionary Fund	-10.00		
Total Bishops Discretionary Fund	0.00		
Capital Improvement Fund	50.00		
CFM (Children's Food Ministry)			
Children's Food Ministry-Income	9,855.00		
Children Food Ministry-Expenses	-10,087.20		
Total CFM (Children's Food Ministry)	-232.20		
Food Pantry			
Food Pantry Donations	1,055.00		
Haven Min. Food Pantry Donation	-1,055.00		
Total Food Pantry	0.00		
Grant - Vanguard			

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 12/09/25
 Accrual Basis

Christ Church Parish Kent Island
Profit & Loss Budget vs. Actual - Current Year
 January through November 2025

	<u>Jan - Nov 25</u>	<u>Budget</u>	<u>% of Budget</u>
Grant - Vanguard - Income	-1,200.00		
Total Grant - Vanguard	-1,200.00		
Outreach Food Ministry Children&Fam Outreach Donations	5,000.00		
Total Outreach Food Ministry	5,000.00		
Special Event Westminster Bell Ringer-Expense	-100.00		
Total Special Event	-100.00		
Total Other Income	122,869.66	96,822.00	126.9%
Other Expense Rector's Discretionary Funds	0.00		
Total Other Expense	0.00		
Net Other Income	122,869.66	96,822.00	126.9%
Net Income	122,453.36	0.00	100.0%

Christ Church Parish, Kent Island

Financial Report – For Vestry Use

Period: January–November 2025 (with Balance Sheet as of November 30, 2025)

This report provides a detailed view of Christ Church Parish’s financial position, including:

- Operating income and expenses
- Endowment and restricted fund activity
- Balance sheet comparison to the prior year

Color coding is used in budget comparison columns to highlight variances:

- Green: under 90% of budget (under budget)
- Yellow: 90–110% of budget (near budget)
- Red: over 110% of budget (over budget)

1. Operating Budget vs. Actual – Summary (Jan–Nov 2025)

Category	Actual (Jan–Nov)	Full-Year Budget	% of Budget
Personnel	148,983.51	275,025.00	54.2%
Facilities	126,056.48	114,545.00	110.0%
Insurance	13,197.00	16,975.00	77.7%
Parish Life	94,506.06	99,236.00	95.2%
Administration	56,141.23	60,960.00	92.1%
TOTAL EXPENSE	438,884.28	566,741.00	77.4%

Overall, total expenses are at approximately 77% of the full-year budget through November, indicating that in aggregate, operating spending remains under budget despite localized overages in certain lines (particularly facilities and ministries).

2. Other Income, Endowment, and Restricted Funds – Detail

This section summarizes the activity of endowment and restricted funds reported in Other Income. Budget figures are shown where applicable; many endowment market changes are not budgeted as specific dollar amounts.

Fund / Program	YTD Net Activity	Budget (if any)	% of Budget	Type / Notes
BCC Columbarium Fund - 90010	-16,976.24			Restricted - Columbarium
BCC Perpetual Care Fund - 90011	24,400.78			Restricted - Perpetual Care
Blunt Fund - 90007	55,952.29	19,689.10	284.2%	Endowment / Investment
1999 Endowment Fund - 90008	6,687.42	2,353.25	284.2%	Endowment
Grace Fund - 90015	21,077.46	7,409.92	284.4%	Restricted / Endowment
Paca Fund - 90009	10,758.61	3,785.85	284.2%	Restricted / Endowment
Investment Fund - 90078	15,365.98	63,583.88	24.2%	General Investment Fund
Backpack Program	2,085.56			Restricted Ministry (Backpack)
Children's Food Ministry (CFM)	-232.20			Restricted Ministry (Children's Food)
Food Pantry	0.00			Pass-through to Haven Ministries
Grant - Vanguard	-1,200.00			Grant-related (net)
Outreach Food Ministry	5,000.00			Restricted Outreach

Endowment and long-term investment funds show strong gains relative to expectations, while program-restricted funds reflect active ministry use. Pass-through funds naturally show minimal net activity.

Current Year Net Income

Nov 30, 2025	Nov 30, 2024	Change
122,453.36	201,510.86	-79,057.50

Explanation: Why Net Income Is Down Compared to Prior Year

Net Income for 2025 is lower than the same period in 2024 for several reasons:

1. Reduced One-Time or Extraordinary Income – Investment gains and special contributions in 2024 did not repeat.
2. Higher Cost Pressures – Facilities, worship, and music costs increased significantly.
3. Variability in Endowment Returns – 2025 gains were positive but not at 2024 levels.
4. Staffing Transitions – Search and interim clergy costs occurred in 2025 but not in 2024.

Overall, the decline reflects normal year-to-year variation, not a weakening of the Parish’s financial health.

3. Balance Sheet – Liabilities & Equity (Prior-Year Comparison)

Category	Nov 30, 2025	Nov 30, 2024	Change
Total Credit Cards	298.30	3,938.37	-3,640.07
Total Other Current Liabilities	4,429.60	3,808.46	621.14
Total Current Liabilities	1,631.89	2,926.27	-1,294.38
Total Liabilities	1,631.89	2,926.27	-1,294.38
Prior Years Net Income	1,241,316.84	1,051,008.10	190,308.74
Opening Balance Equity	3,681,662.39	3,681,662.39	0.00

Rectory – Land / Improvements	399,184.78	399,184.78	0.00
Net Income (Current Year)	122,453.36	201,510.86	-79,057.50
Total Equity	5,444,617.37	5,333,366.13	111,251.24
TOTAL LIABILITIES & EQUITY	5,446,249.26	5,336,292.40	109,956.86

Total liabilities remain very low, and year-over-year equity has increased, supported by prior surpluses and continued financial stability.

4. Summary Observations for Vestry

- Operating Spending: Overages in facilities, worship, and music are offset by savings in personnel.
- Endowment & Restricted Funds: Strong performance and effective ministry use.
- Balance Sheet Strength: Very low liabilities and growing equity demonstrate long-term stability.

Christ Church Parish Kent Island

Full Budget vs Actual Report – Payroll + All Subitem Categories

This consolidated report includes all payroll expenses—as well as every subitem expense category from the full Profit & Loss Budget vs Actual dataset. Each line is color coded:

- Green: under 95%
- Yellow: 95–110%
- Red: over 110%

Category / Subitem	Actual	Budget	% of Budget	Comment
Minister of Music – Salary			92.2%	Under budget.
Parish Administrator			92.0%	Under budget.
Sexton			86.6%	Under budget.
Family Ministry Coordinator – Salary			98.4%	Near budget.
Housing Allowance – Rector	0.00	10,000.00	N/A	Under budget.
Payroll Tax Expense	7,004.59	7,400.00	94.7%	Under budget.
Rector Support – Cell Phone	0.00	1,200.00	N/A	Under budget.
Rector Support – Lawn Care	0.00	450.00	N/A	Under budget.
Rector Support – Membership Fees	200.00	200.00	100.0%	Near budget.
Rector Support – Pest Control	0.00	775.00	N/A	Under budget.

Rector Support – Trash Removal	0.00	500.00	N/A	Under budget.
Rector Support – Utilities	1,137.10	3,500.00	32.5%	Under budget.
Stipend – Rector/Interim Rector	37,730.82	88,100.00	42.8%	Under budget.
Supply Priest	1,465.00	1,350.00	108.5%	Near budget.
Health Insurance – Rector	0.00	24,000.00	N/A	Under budget.
HSA Deposits – Rector	0.00	8,894.00	N/A	Under budget.
Life/Disability – Rector	0.00	400.00	N/A	Under budget.
Pension – Rector	0.00	22,906.00	N/A	Under budget.
Total Benefits	0.00	56,200.00	N/A	Under budget.
Continuing Ed – Family Ministry Coordinator	550.00	600.00	91.7%	Under budget.
Continuing Ed – Minister of Music	173.85	400.00	43.5%	Under budget.
Continuing Ed – Rector	0.00	500.00	N/A	Under budget.
Mileage – Family Ministry Coordinator	120.40	500.00	24.1%	Under budget.
Mileage – Minister of Music	2,464.10	2,500.00	98.6%	Near budget.

Mileage – Rector/Interim Rector	2,163.35	2,500.00	86.5%	Under budget.
Mileage – Supply Priest	324.52	300.00	108.2%	Near budget.
Search Consultant	2,655.00		N/A	No budget provided.
Search Electronic Survey	656.00		N/A	No budget provided.
Interview Expenses	1,425.57		N/A	No budget provided.
Transition Costs – Other	250.00		N/A	No budget provided.
Alarm System	350.00	750.00	46.7%	Under budget.
Camp Wright Lease	3,095.00	3,095.00	100.0%	Near budget.
Cleaning Supplies	1,700.74	2,000.00	85.0%	Under budget.
Electric	23,331.40	24,000.00	97.2%	Near budget.
Gardening Ministry	1,621.32	1,000.00	162.1%	Over budget
Lawn Care / Snow Removal	11,175.00	10,000.00	111.8%	Over budget
Kitchen Equipment & Maintenance	13,018.19	10,000.00	130.2%	Over budget
Pest Control (Facilities)	1,500.00	2,000.00	75.0%	Under budget.
Propane	13,922.17	26,000.00	53.5%	Under budget.
Refuse Removal	4,545.81	5,200.00	87.4%	Under budget.

Repairs & Maintenance – Church	45,523.68	20,000.00		Over budget
Repairs & Maintenance – Rectory	3,244.98	8,000.00	40.6%	Under budget.
Water & Sewer	3,028.19	2,500.00	121.1%	Over budget
Property / Liability Insurance	12,761.00	16,600.00	76.9%	Under budget.
Workers Comp Insurance	436.00	375.00	116.3%	Over budget
Acolytes	0.00	150.00	N/A	Under budget.
Altar Guild	1,364.09	2,000.00	68.2%	Under budget.
Worship & Sanctuary	2,691.85	700.00	384.6%	Over budget
Young Children – CE	487.91	300.00	162.6%	Over budget
Youth – CE	500.24	500.00	100.0%	Near budget.
Music & Choir Supplies	9,484.65	5,000.00	189.7%	Over budget
Guest Musicians & Interns	2,275.00	2,500.00	91.0%	Under budget.
Camp Wright Outreach	1,000.00	1,000.00	100.0%	Near budget.
Diocesan Apportionment	43,665.93	47,636.00	91.7%	Under budget.
Discretionary Fund – Rector	1,000.00	1,000.00	100.0%	Near budget.

Haven Ministries Church Fund	1,000.00	1,000.00	100.0%	Near budget.
Other Purpose Outside Parish	1,250.00	750.00	166.7%	Over budget
Coffee Supplies	572.29	100.00	572.3%	Over budget
Family Ministry Activities	357.73	1,200.00	29.8%	Under budget.
Fellowship	1,737.15	1,600.00	108.6%	Near budget.
Hospitality Coordinator	25,645.00	30,000.00	85.5%	Under budget.
Youth Ministry	474.22	1,500.00	31.6%	Under budget.
Advertising - Communication	499.11	300.00	166.4%	Over budget
Gifts / Incentives	500.00	250.00	200.0%	Over budget
Bookkeeping Services	15,812.50	20,400.00	77.5%	Under budget.
Copy Lease - Bizhub	4,743.07	6,000.00	79.1%	Under budget.
Credit Card Merchant Fees	1,003.49	1,400.00	71.7%	Under budget.
IT Support	14,676.76	14,500.00	101.2%	Near budget.
Office Supplies	8,871.07	5,000.00	177.4%	Over budget
Payroll Service	1,971.31	2,350.00	83.9%	Under budget.
Postage	1,106.80	1,800.00	61.5%	Under budget.
Stewardship Expense	1,750.00	1,200.00	145.8%	Over budget
Telephone - Church	4,482.00	5,000.00	89.6%	Under budget.

Publications	318.70	300.00	106.2%	Near budget.
Convention Expenses	406.42	200.00	203.2%	Over budget



Welcome to the 158th Annual Convention of the Episcopal Diocese of Easton

February 27 – 28, 2026

*Princess Royale Oceanfront Hotel & Conference Center
Ocean City, MD*

“Coming Together in Love”

“Let’s consider how to encourage one another in love and good deeds.”

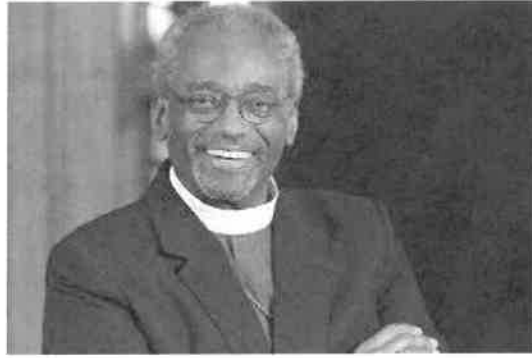
(Hebrews 10:24)

The 158th Annual Convention of the Episcopal Diocese of Easton gathers clergy, lay delegates, and faithful members from across Maryland's Eastern Shore to celebrate our life together in Christ. This sacred time of worship, fellowship, and shared discernment reflects who we are as a community rooted in faith and united in mission.

This year's theme, "**Coming Together in Love,**" calls us to embrace the transforming power of God's love as we listen, learn, and labor side by side for the sake of the Gospel. In a world often marked by division, we affirm our call to reconciliation, compassion, and hope — building bridges of understanding and grace within our churches and communities.

We are delighted to gather in person this year at the Princess Royale Oceanfront Resort in Ocean City, Maryland, where our diocesan family will join in worship, conversation, and collaboration. As the primary governing body of the Diocese, the Annual Convention offers an opportunity to reflect on the past year's ministry, discern new directions, and make decisions that shape our common life.

We welcome all clergy, delegates, alternates, visitors, and friends to this milestone gathering as we joyfully come together in love to celebrate God's abundant blessings and renew our commitment to serve Christ in all persons.



We are blessed to welcome The Most Rev. Michael B. Curry, former Presiding Bishop of The Episcopal Church, as our special guest for Convention 2026. Renowned for proclaiming the transforming and reconciling power of God's love, Bishop Curry will join us as the Keynote Speaker at our Friday evening Banquet Dinner and as the Preacher for our Saturday morning Eucharist. The Rt. Rev. Michael Bruce Curry served as the 27th presiding bishop and primate of The Episcopal Church. Bishop Curry retired in 2024 following more than 40 years of ordained ministry. [Read full bio here.](#)

Timeline of Convention Events

Call to Convention 2026

NEW • Proposed Rules of Order

**AGENDA Pre Convention Information Meeting Tuesday,
December 9th 7:00pm**

Preliminary Convention Agenda **Coming Soon**

Registration **Coming Soon**

INFORMATIONAL & CONVOCATION MEETINGS

We will hold one Pre Convention Informational Meeting via Zoom in December and only one virtual Convocation Meeting via Zoom in February.

Meeting information is listed below:

Pre Convention Info Meeting – December 9th

Click Here for AGENDA

Find out more about Convention at our upcoming December Zoom Info Meeting on Tuesday, December 9, 2025 at 7:00pm.

Link to Zoom Meeting ID: 826 7261 9201

Livestreamed via Zoom – from Bray House

[Click Here for the Info Meeting Agenda \(Coming Soon\)](#)

February Convocation Meeting – February 10th

February Convocation Meeting on Tuesday, February 10, 2026 at 7:00pm.

Link to Zoom Meeting ID: 826 7261 9201

Livestreamed via Zoom – from Bray House

[Click Here for the Info Meeting Agenda \(Coming Soon\)](#)

2026 Resolutions for Debate Committee

As prescribed in Canon 512.1, appointments to Resolutions for Debate Committee are for one-year terms; thus, the following people have agreed to serve.

- The Reverend John Schaeffer, Priest-in-Charge St. Mary Annes, North East
- The Reverend Canon Mike Lokey, Priest-in-Charge St. Paul's, Marion Station
- Mr. Gordon Fronk, Esq. Holy Trinity, Oxford
- Mrs. Linda Hurley, St. Peter's, Salisbury
- Mrs. Debra Dragone, St. Clement's, Massey, Chair

Nominations Now Open for Elected Positions

Do you feel called to serve?

Do you know someone whose gifts and leadership would be a blessing to our Diocese? Nominations are now open for elected positions within the Episcopal Diocese of Easton!

This is a wonderful opportunity to offer your strengths, share your voice, and take part in shaping the future ministry of our diocesan community. Serving in elected leadership is a meaningful way to live out your baptismal call, support the mission of the Church, and help guide our common life in faith and love.

To make your nominations, please contact our Nominating Committee Chair, Sally Rifenburg. We invite you to prayerfully consider serving — or to nominate someone you believe would be a faithful and dedicated leader.

Together, we continue to build up the Body of Christ and strengthen the ministries of the Diocese of Easton.

DIOCESAN COUNCIL (3-year term)

- One At Large Clergy-
 - One At Large Lay -
- Convocation Reps to Council**
- Northern Convocation Clergy Rep -
 - Northern Convocation Lay Rep (1 to fill Deacon Lynda Habel's term. 1 year left) -
 - Middle Convocation Lay Rep -
 - Southern Convocation Lay Rep -

STANDING COMMITTEE (3-year term)

- One Clergy -
- One Lay -

Deputies to Provincial Synod (3-year term):

- One Clergy -
- Two Lay -

Deputies to General Convention 2027 Phoenix:

- Four Clergy -
- Four Lay -
- Four Clergy Alternates -

- Four Lay Alternates –

BOARD OF MANAGERS (Nominated by Board of Mangers at their November 2025 meeting)

- Ray Munsch (Renewal of three year term)
- Hank Phillips (First full three year term after replacing Tom Mendenhall upon his resignation)

2026 Nominating Committee:

The following have confirmed their service for the 2026 Nominating Committee:

Northern Convocation: Lisa Sabetti, Sally Rifenburg, The Reverend Nicholas Sichangi

Middle Convocation: Florence Adams, Granville Blades, The Very Reverend Susan Leight

Southern Convocation: James Cockey, Linda Hurley, The Very Reverend David Michaud

Additional Convention Links

(Links will turn blue when live)

- **[Call to Convention](#)**
- **[Credentials Form for Delegates & Alternates](#)**
- **[2026 Draft Budget as Approved by Council](#)**
- **[Proposed Rules of Order](#)**
- **[Registration](#)**
- **[2026 Treasurer's Report Handout](#)**
- **[2026 Treasurer's Report Slides](#)**
- **[Convention Agenda](#)**
- **[Latest Diocese of Easton Budget Summary Slides 2026](#)**
- **[Notice of Proposed Canonical Amendments](#)**
- **[Resolution of Courtesy and Appreciation](#)**

2025 Journal

Read the **[Journal of the 2025 Convention](#)** of the Diocese of Easton

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