



Vestry Meeting Agenda

February 17, 2025

Opening Prayer

Fr. Frank Crumbaugh III

January 20, 2025 Meeting's Minutes

Antoinette MacDowell

- *Attached to Agenda*

Interim Rector Report

Fr. Frank Crumbaugh III

- *See report attached to agenda*

Sr. Warden Report

Lois Vanderbok

- *See report attached to agenda*
- *Vote Required*

Jr Warden Report

Warren Prender

- *Convection oven*

Treasurer Report

Kate McNealy

- *Financial Reports (attached)*

New Business

- *Change to Search Committee Charge and Status*
- *Children in Need of Food Assistance*

Closing Prayer and Adjourn

Next Meeting – 6:30 pm, Monday, March 17, 2025

Our Mission

At Christ Church Parish Kent Island, you will find worship grounded in our congregation's four centuries of living God's mission. We value Jesus' teaching of all inclusive, non-judgmental love. We are nourishing bodies, mind, and spirits; providing a safe place for renewal and recovery; and cultivating faith through meaningful relationships.

Christ Church Parish Kent Island (CCPKI)
January 20, 2025
Vestry Meeting Minutes

The meeting was called to order at 6:30 pm. Called to order without objection.

Present: Father Frank, Lois Vanderbok, Charlie Mead, Toinette McDowell, Stan Link, Warren Prender, Liza Hamill (via Zoom), Becky Myers (via Zoom), Ben Riley, Karin Olsen, Lisa Herlihy (via Zoom), Kate McNealy (via Zoom), Sue Schaefer

Absent: Marguerite Starsoneck

Opening Prayer: Father Frank

Motion to adopt the Agenda as written was made by Charlie Mead. Seconded by Stan Link. All were in favor of adopting the Agenda for this meeting.

Last Month's Minutes

Review of minutes from December 16, 2024.

Motion to approve the minutes from December 16, 2024, as written was made by Sue Schaefer. Seconded by Charlie Mead. All were in favor.

Father Frank: Rector Report

- Reviewed his report (see attached)
- Change in the date he will offer invocation to the MD Senate
- Discussion was made regarding the Search Committee. Do we change the search charge to assist the Search Committee succeed? Father Frank would like everyone to think about this discussion.

Motion to accept the Rector's Report was made by Stan Link. Seconded by Charlie Mead. All were in favor; the report will be placed in the files.

Lois Vanderbok: Senior Warden Report

- Reviewed her report (see attached)
- Lois asked for volunteers to help with the Convention on March 8, 2025.
- Said thank you and goodbye to the 3 retiring Vestry members. Handed them a pin to show appreciation of their support & contribution to the Vestry.

Motion to accept the Senior Warden's Report was made by Stan Link. Seconded by Charlie Mead. All were in favor; the report will be placed in the files.

Warren Prender: Junior Warden Report

- Snow Removal – Warren communicated the needs of the parish & the importance of getting the lot cleared in a timely manner.
- Replaced Handicap toilets to ADA standards.
- Propane tank – will be inspected for levels each 15th of the month.
- Water bottle filler – Looking for a solution instead of retrofitting the water fountains. Home Depot/Lowes have a water machine that are \$179 each plus water. Will have a bottle delivery. Warren to order 4 to have throughout the building.
- Rectory windows – Vendor is going to have a vendor look at 2 church windows that have broken seals. Will have this vendor look at the rectory windows also.
- Ice Maker for Kitchen – Warren is working with Lindy to get one ordered. There has been a budget for a new refrigerator. We are using this budget for an ice maker.

Motion to accept the Junior Warden's Report was made by Becky Myers. Seconded by Charlie Mead. All were in favor; the report will be placed in the files.

Kate McNealy: Treasurer's Report

- Reviewed Monthly Financial Reports (see attached)
- Able to replace roofs, work on the Rectory, plus other items throughout the year, and still came in the black for the year.
- Expenses – we are in a good place for this coming year.
- Snow removal and lawncare a little over budget – items that made sense.
- Lois – first time in 9 years that we ended the year in the black!

Motion to accept the Treasurer's Financial Reports was made by Stan Link. Seconded by Charlie Mead. All were in favor; the report will be placed in the files.

Charlie Mead: Stewardship

- We are still receiving pledges! (after the deadline)
- Received 87 gift plans. Goal was 85 gift plans. 102%
- Received \$272,077. Goal was \$265,000. 103%
- 31% increase in Operating Funds.
- Parochial Report – Finance Committee has asked Charlie to help put this report together. Kate will provide access for Charlie. Due March 1st.

Motion to accept the Stewardship's Report was made by Liza Hamill. Seconded by Becky Myers. All were in favor; the report will be placed in the files.

New Business

- Finance Recommendation– a gift for Emily Van Essen in the amount of \$500.

Motion to approve this gift for Emily was made by Lois Vanderbok. Seconded by Stan Link. All were in favor.

Prayers: Liza Hamill (surgery on Thursday)

Motion to adjourn the meeting was made by Charlie Mead. Seconded by Ben Riley. All were in favor.

Closing prayer by Father Frank

The meeting was adjourned at 8:02 pm.

Next Meeting – 6:30 pm, Monday, February 17, 2025.

Our Mission

At Christ Church Parish Kent Island, you will find worship grounded in our congregation's four centuries of living God's mission. We value Jesus' teaching of all inclusive, non-judgmental love. We are nourishing bodies, mind, and spirits; providing a safe place for renewal and recovery; and cultivating faith through meaningful relationships.

The Report of The Interim Rector
to
The February 2025 Meeting of The Rector, Church Wardens and Vestry
of
Christ Church Parish
Stevensville, Kent Island, Maryland

Monday, 17 February 2025
6:30pm

- 1) We are well and truly into the final planning stages for the 157th Convention of The Diocese of Easton, which we host on Friday evening, 7 March 2025, and all-day Saturday, 8 March 2025. I am grateful for the liturgical work that Dr. Van Essen has done and for the food preparations that Soup Group/Lindy Coltharp are doing.

The Convention comes at a time in our common life as a diocese when Bishop Marray is winding down his active episcopate. Feelings still run high for some, and the Convention could be interesting....

- 2) The Lent & Holy Week schedule for the parish this year is:

Wednesday, 5 March 2025, *being* The First Day of Lent: Ash Wednesday
The Proper Liturgy of the Day at 1200 and 1900

Friday, 7 March 2025, *being* The Friday between Ash Wednesday and The First Sunday in Lent
The Holy Eucharist for the 157th Convention of The Diocese of Easton at 1800

Sunday, 9 March 2025, *being* The First Sunday in Lent
The Great Litany & The Holy Eucharist at 0800 and 1000

Sunday, 16 March 2025, *being* The Second Sunday in Lent
The Penitential Order & The Holy Eucharist at 0800 and 1000

Sunday, 23 March 2025, *being* The Third Sunday in Lent
The Penitential Order & The Holy Eucharist at 0800 and 1000

Sunday, 30 March 2025, *being* The Fourth Sunday in Lent
The Penitential Order & The Holy Eucharist at 0800 and 1000

Sunday, 6 April 2025, *being* The Fifth Sunday in Lent
The Penitential Order & The Holy Eucharist at 0800 and 1000

Sunday, 13 April 2025, *being* The Sunday of The Passion: Palm Sunday
The Proper Liturgy of the Day at 0800 and 1000

Thursday, 17 April 2025, *being* Maundy Thursday
The Proper Liturgy of the Day at 1900

Friday, 18 April 2025, *being* Good Friday
The Proper Liturgy of the Day at 1200 and 1900

Sunday, 20 April 2025, *being* Easter Day
The Holy Eucharist at 0800 and 1000

- 3) I offered the invocation at the opening of the Maryland Senate on Tuesday, 4 February 2025. It can be viewed at <https://mgaleg.maryland.gov/mgawebsite/FloorActions/Media/senate-18-?year=2025RS> ; the text is attached.
- 4) We need to address modifications in our Charge to the Search, and we need to do so sooner rather than later. As a part of that conversation I would like to explore an option that might be useful in making a call.

Report of the Senior Warden

To the Vestry

February 17, 2025

As was announced in church on Sunday, February 2nd, we are back to “square one” with our Rector search. The one candidate we had has decided to withdraw due to finding another call that is more attractive to him. It is unfortunate. Fr. Frank and I have been discussing various ideas including, but not limited to rewriting the charge and reposting the call. Meanwhile, we are both reaching out to our contacts for candidates.

Our first fundraiser designated to Haven Ministries was held on February 9, 2025, and was well attended despite the impending bad weather. It was a lot of fun for the participants, and raised \$620.00. Stan Link donated the materials and his time as an instructor. We are looking to additional social functions that will serve as fundraisers for our Youth Group.

Today, February 11, 2025, Mike Flaherty of Lee Sound Systems was able to make a service call regarding our sound issue from this past week and previous weeks. No sound is coming from the output jacks although it appeared to be working. Our option was to send it to the factory for diagnosis and repair which would take approximately one month, with unknown costs as it is out of warranty, or purchase a new unit at a cost of \$1,799.00 (total). A new unit of identical brand and make can be swapped out by Gary Van Essen and all programs reloaded from a thumb drive Mike left with us. I made the decision to purchase a new unit to be installed by this weekend, if all goes well. With major rental events, concerts and a convention within the next month, I felt it was the only appropriate decision as did Gary. I have an endorsement from the Finance Committee and ask the Vestry to approve it retroactively. **Vote Required – non budgeted item.**

As forwarded to you, Bishop Marray has moved his retirement forward. I believe this will facilitate the work of the Discernment Committee as they can proceed without undue influence. Once the Bishop’s official retirement date has passed, a temporary bishop will be called.

02/12/2025

Quote

Project: CC, February 12, 2025


From:

TRAVIS TESLOVICH

REQUIP
8W 1ST. STREET
RIDGELY MD 21660
(443)953-0700

REQUIP WAREHOUSE
7W 1ST. STREET
RIDGELY MD 21660

REQUIP -- Foodservice Equipment Repair & Supply --

Item	Qty	Description	Sell	Sell Total
1	1 ea	CONVECTION OVEN, GAS  Blodgett (Middleby) ZEPH-100-G-ES SGL Zephraire Convection Oven, gas, single-deck, standard depth, capacity (5) 18" x 26" pans, (SSI-M) solid state infinite controls with 60 min. manual timer, two speed fan, porcelainized baking compartment, dependent glass doors, interior light, stainless steel front, sides and top, 25" stainless steel legs, 45,000 BTU, cETLus, NSF, ENERGY STAR®	6,750.00	6,750.00
	1 ea	NOTE: Draft diverter is not required for this oven		
	1 ea	2 year parts, 2 year labor and 1 additional year door warranty (parts only), standard		
	1 ea	LP gas		
	1 ea	115v/60/1-ph, 8.0 amps, 2-wire with ground, cord & plug, 3/4 hp, standard		
	1 ea	SSI-M Solid State infinite control with 60 min. manual timer		
	1 st	25" legs, adjustable, stainless steel (set), standard		
Cube: 49.0				
Total				\$6,750.00

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: 6,750.00

Initial: _____
Page 1 of 1

Quote

Project: Christchurch, February 11, 2025



From:

TRAVIS TESLOVICH


REQUIP
8W 1ST. STREET
RIDGELY MD 21660
(443)953-0700

REQUIP WAREHOUSE
7W 1ST. STREET
RIDGELY MD 21660

REQUIP -- Foodservice Equipment Repair & Supply --

Item	Qty	Description	Sell	Sell Total
1	1 ea	CONVECTION OVEN, ELECTRIC  Blodgett (Middleby) ZEPH-100-E DBL Zephair Convection Oven, electric, double-deck, standard depth, capacity (5) 18" x 26" pans per compartment, (SSI-M) solid state infinite controls with 60 min. manual timer, two speed fan, vent connector, dependent glass doors, interior light, stainless steel front, sides and top, 6" stainless steel legs, ETL, NSF, ENERGY STAR® (Ships within 5 days)	14,900.00	14,900.00
	1 ea	2 year parts, 2 year labor and 1 additional year door warranty (parts only), standard		
	2 ea	208v/60/3-ph, 11.0 kW, 31.0 amps, direct, 1/2 hp (per deck), standard		
	1 ea	SSI-M Top Oven: Solid State infinite control with 60 min. manual timer		
	1 ea	SSI-M Bottom Oven: Solid State infinite control with 60 min. manual timer		
	1 st	6" plate casters (set)	425.00	425.00
	1 ea	NOTE: DO NOT deduct cost of standard legs		
		Cube: 98.0		
2	1 ea	CONVECTION OVEN, ELECTRIC  Blodgett (Middleby) ZEPH-100-E SGL Zephair Convection Oven, electric, single-deck, standard depth, capacity (5) 18" x 26" pans, (SSI-M) solid state infinite controls with 60 min. manual timer, two speed fan, dependent glass doors, interior light, stainless steel front, sides and top, 25" stainless steel legs, ETL, NSF, ENERGY STAR® (Ships within 5 days)	7,450.00	7,450.00
	1 ea	2 year parts, 2 year labor and 1 additional year door warranty (parts only), standard		
	1 ea	208v/60/3-ph, 11.0 kW, 31.0 amps, direct, 1/2 hp, standard		
	1 ea	SSI-M Solid State infinite control with 60 min. manual timer		
	1 st	25" legs, adjustable, stainless steel (set), standard		
		Cube: 49.0		
3	1 ea	CONVECTION OVEN, ELECTRIC	10,400.00	10,400.00

Initial: _____

Item	Qty	Description	Sell	Sell Total
		Southbend (Middleby) PCE15S/SD (QUICK SHIP) (MIDDLEBY ESSENTIALS ITEM) Platinum Double Convection Oven, Electric, 7.5kW each, Standard Depth, Standard Controls, Dependent Doors, CSA, NSF, ENERGY STAR®		
	1 ea	Domestic Shipping, inside of North America		
	1 ea	Standard (1) year limited parts and labor warranty (reference warranty document for details)		
	1 ea	Voltage to be specified		
	1 ea	6" Casters in lieu of legs	425.00	425.00
Cube: 123.4				

Merchandise	\$33,600.00
Freight	\$425.00
Installation	\$900.00
Total	\$34,925.00

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: 34,925.00

Initial: _____

(after all checks have been written this week)

Holding Funds in Operating Account for:

Backpack Program	\$	12,937.90	
Children & Family Outreach	\$	4,392.79	
Due to Others	\$	0.00	
Grace Fund	\$	0.00	
Memorial Fund	\$	0.00	
Future anticipated expenses (can still be used for operating if needed)	\$	4,750.00	
Church estimates -			
Fireproof Cabinet & Lateral Cabinet		\$3500	
Rectory estimates -			
Fence repair or removal		\$950-\$1,250	
Sub-Total of anticipated expenses		\$ 4,750	
Funds in Suspense (waiting to be re-allocated)	\$	10,546.00	(Sun 2/2 & 2/9)
Total Funds Holding in Operating Acct	\$	32,626.69	
Funds Available For Operating Use	\$	37,824.03	

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02/11/25

Accrual Basis

Christ Church Parish Kent Island

Balance Sheet Prev Year Comparison

As of January 31, 2025

	Jan 31, 25	Jan 31, 24
ASSETS		
Current Assets		
Checking/Savings		
Checking / Savings Accounts		
SUB Operating Acct - 3781	85,119.79	72,407.46
Total Checking / Savings Accounts	85,119.79	72,407.46
Total Checking/Savings	85,119.79	72,407.46
Total Current Assets	85,119.79	72,407.46
Fixed Assets		
Fixtures, Furniture & Equipment		
Fixtures & Furniture - CECDS	5,850.00	5,850.00
Fixtures & Furniture - Church	102,200.00	102,200.00
Total Fixtures, Furniture & Equipment	108,050.00	108,050.00
Buildings & Land		
Buildings	3,629,275.00	3,629,275.00
Land - Broad Creek Cemetery	125,000.00	125,000.00
Total Buildings & Land	3,754,275.00	3,754,275.00
Total Fixed Assets	3,862,325.00	3,862,325.00
Other Assets		
EEF Investment Accts.		
BCC Columbarium Fund-90010	32,153.64	, 27,464.93
BCC Perpetual Care Fund-90011	174,121.28	144,671.84
Blunt Fund		
Julianna Blunt Fund - 90007	403,011.36	362,100.94
Released for Rectory	399,184.78	399,184.78
Total Blunt Fund	802,196.14	761,285.72
Endowment Fund - 90008	48,168.13	43,302.32
Grace Youth Ministry Fund-90015	151,671.82	136,031.89
Paca Fund - 90009	77,491.71	69,876.30
The Investment Fund - 90078	110,677.68	94,538.51
Total EEF Investment Accts.	1,396,480.40	1,277,171.51
Queenstown Bank Acct.		
Mortgage Fund - 9220	0.00	42,953.10
Total Queenstown Bank Acct.	0.00	42,953.10
Shore United Bank Accts.		
Memorial Fund - 9769	13,179.26	12,766.14
Total Shore United Bank Accts.	13,179.26	12,766.14
Total Other Assets	1,409,659.66	1,332,890.75
TOTAL ASSETS	5,357,104.45	5,267,623.21
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	-1,275.89	4,099.50
Total Accounts Payable	-1,275.89	4,099.50
Credit Cards		
Church Credit Cards		
Visa #7838 - Brenda Faulkner	1,357.64	1,278.72
Visa #4298 - Lindy Coltharp	872.49	4,318.19
Visa #8166 - Lois Vanderbok	0.00	110.02

5:48 PM

02/11/25

Accrual Basis

Christ Church Parish Kent Island
Balance Sheet Prev Year Comparison
As of January 31, 2025

	Jan 31, 25	Jan 31, 24
Visa #8877 - Mike Chrisopher	356.11	0.00
Visa #8117 - Warren Prender	179.00	0.00
Total Church Credit Cards	2,765.24	5,706.93
Total Credit Cards	2,765.24	5,706.93
Other Current Liabilities		
Payroll Liabilities		
Federal Taxes Withheld	1,819.25	1,826.44
State Taxes Withheld	435.24	0.00
Total Payroll Liabilities	2,254.49	1,826.44
Total Other Current Liabilities	2,254.49	1,826.44
Total Current Liabilities	3,743.84	11,632.87
Long Term Liabilities		
Note Payable - QB Mortgage 9280	0.00	101,513.71
Total Long Term Liabilities	0.00	101,513.71
Total Liabilities	3,743.84	113,146.58
Equity		
Prior Years Net Income	1,241,316.84	1,051,008.10
Opening Balance Equity	3,681,662.39	3,681,662.39
Rectory - Land / Improvements	399,184.78	399,184.78
Net Income	31,196.60	22,621.36
Total Equity	5,353,360.61	5,154,476.63
TOTAL LIABILITIES & EQUITY	5,357,104.45	5,267,623.21

Christ Church Parish Kent Island
Profit & Loss By Month
February 2024 through January 2025

	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	TOTAL
Ordinary Income/Expense													
Income													
General Offerings	25,923.00	24,049.70	16,318.00	21,647.00	24,741.00	25,395.00	18,325.00	21,772.00	16,854.00	27,264.00	33,216.60	36,594.45	292,039.75
Contributions / Pledges	649.00	1,548.00	86.00	623.00	510.00	687.00	126.00	734.00	195.00	812.00	1,421.00	644.00	8,035.00
Plate Contributions	230.00	1,854.50	125.00	0.00	50.00	0.00	0.00	0.00	0.00	135.00	915.00	76.00	3,385.50
Special Offerings													
Total General Offerings	26,802.00	27,452.20	16,529.00	22,270.00	25,301.00	26,082.00	18,451.00	22,506.00	17,049.00	28,211.00	35,552.60	37,314.45	303,520.25
Building Use													
CECDS	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	1,370.00	16,440.00
Living Water	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	18,000.00
Other Building Use	325.00	0.00	1,125.00	850.00	0.00	100.00	300.00	745.00	1,105.00	200.00	1,291.00	1,385.00	7,426.00
Total Building Use	3,195.00	2,870.00	3,995.00	3,720.00	2,870.00	2,970.00	3,170.00	3,615.00	3,975.00	3,070.00	4,161.00	4,255.00	41,866.00
Fundraisers													
Advent Sales (Nov / Dec)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112.00	0.00	112.00
Soup Sales	5,566.70	8,725.91	4,599.87	7,472.70	5,962.90	5,724.70	6,953.21	4,221.48	9,532.39	5,904.73	6,343.53	5,034.60	76,042.72
Total Fundraisers	5,566.70	8,725.91	4,599.87	7,472.70	5,962.90	5,724.70	6,953.21	4,221.48	9,532.39	5,904.73	6,455.53	5,034.60	76,154.72
Miscellaneous Income													
Altar Guild Donations	375.00	655.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	765.00	0.00	1,895.00
Interest-Checking/Savings Accts	3.98	13.11	5.91	1.11	1.07	1.11	1.12	1.07	1.12	1.08	1.11	1.12	32.91
Music Fund Donations	100.00	100.00	100.00	100.00	100.00	-100.00	0.00	0.00	0.00	0.00	50.00	100.00	550.00
Other Income / Donations	-1,500.00	0.00	60.00	0.00	0.00	25.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00	1,585.00
Total Miscellaneous Income	-1,021.02	768.11	165.91	101.11	101.07	26.11	1,501.12	1.07	1.12	1.08	2,316.11	101.12	4,062.91
Total Income	34,542.68	39,816.22	25,289.78	33,563.81	34,234.97	34,802.81	30,075.33	30,343.55	30,557.51	37,186.81	48,485.24	46,705.17	425,603.88
Gross Profit	34,542.68	39,816.22	25,289.78	33,563.81	34,234.97	34,802.81	30,075.33	30,343.55	30,557.51	37,186.81	48,485.24	46,705.17	425,603.88
Expense													
Personnel													
Pay Subject to Payroll Tax													
Minister of Music	2,326.92	2,326.92	2,326.92	3,490.38	2,326.92	2,326.92	2,326.92	2,326.92	2,326.92	3,490.38	3,492.50	2,413.46	31,502.08
Parish Administrator	2,146.50	2,173.50	1,809.00	2,929.50	1,761.75	1,876.50	1,620.00	1,917.00	1,842.75	3,105.00	3,855.18	1,677.00	26,713.68
Sexton	1,115.25	1,092.75	1,088.50	1,688.50	1,116.00	1,054.00	1,116.00	976.50	1,123.75	1,724.00	1,988.42	538.00	14,591.67
Family Ministry Coordinator	773.50	1,069.25	1,038.13	989.63	0.00	0.00	0.00	374.00	1,672.00	2,618.00	2,413.00	1,710.00	12,654.51
Total Pay Subject to Payroll Tax	6,362.17	6,662.42	6,259.55	9,068.01	5,204.67	5,257.42	5,062.92	5,594.42	6,965.42	10,937.38	11,749.10	6,338.46	85,461.94
Pay Not Subject to Payroll Tax													
Payroll Tax Expense	486.71	509.86	478.86	731.96	398.16	402.19	387.31	427.97	532.86	832.89	975.31	484.90	6,648.78
Rector Support													
Lawn Care	0.00	0.00	0.00	0.00	1,610.00	300.00	0.00	350.00	0.00	0.00	750.00	0.00	3,010.00
Membership & Lot Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
Pest Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	275.00	0.00	0.00	275.00
Utilities	195.95	143.90	281.27	83.79	101.03	245.66	100.62	75.37	189.30	40.70	66.53	301.32	1,827.44
Total Rector Support	195.95	143.90	281.27	83.79	1,711.03	545.66	100.62	425.37	189.30	315.70	818.53	501.32	5,312.44
Stipend - Rector/Interim Rector	2,653.84	2,653.84	2,653.84	3,980.76	2,653.84	2,653.84	2,653.84	2,653.84	2,653.84	3,980.76	2,653.92	2,653.84	34,500.00
Supply Priest	0.00	0.00	450.00	0.00	0.00	0.00	900.00	225.00	225.00	0.00	0.00	225.00	2,025.00
Total Pay Not Subject to Payroll Tax	3,336.50	3,307.40	3,863.97	4,796.51	4,763.03	3,601.69	4,041.77	3,732.18	3,601.00	5,129.35	4,447.76	3,865.06	48,486.22
Benefits													
Health Insurance Premium-Rector	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-746.00	0.00	0.00	-746.00
Total Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-746.00	0.00	0.00	-746.00
Continuing Education													
Family Ministry Coordinator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	0.00	250.00
Minister of Music	0.00	0.00	0.00	0.00	0.00	0.00	120.00	0.00	0.00	0.00	0.00	0.00	120.00

Christ Church Parish Kent Island
Profit & Loss By Month
February 2024 through January 2025

	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	TOTAL
Total Continuing Education	0.00	0.00	0.00	0.00	0.00	0.00	120.00	0.00	0.00	0.00	250.00	0.00	370.00
Travel and Automobile													
Mileage - Family Ministry Coord	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.40	120.40
Mileage - Minister of Music	147.35	206.29	147.35	88.41	177.32	88.41	310.14	210.14	177.32	147.85	325.17	214.90	2,240.61
Mileage - Rector/Interim Rector	73.70	195.57	50.92	0.00	60.30	0.00	0.00	0.00	0.00	227.80	202.34	270.90	1,081.53
Mileage - Supply Priest	0.00	0.00	125.56	0.00	0.00	0.00	296.68	6.50	100.10	0.00	0.00	108.92	637.76
Total Travel and Automobile	221.05	401.86	323.83	88.41	237.62	88.41	606.78	216.64	277.42	375.65	527.51	715.12	4,080.30
Transition Costs													
Search Electronic Survey	980.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	980.00
Transition Costs - Other	0.00	0.00	169.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	169.25
Total Transition Costs	980.00	0.00	169.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,149.25
Total Personnel	10,899.72	10,371.68	10,616.60	13,952.93	10,205.32	8,947.52	9,831.47	9,543.24	10,843.84	15,696.38	16,974.37	10,318.64	138,801.71
Facilities													
Alarm System (Fire/Security)	0.00	0.00	350.00	0.00	0.00	170.00	0.00	0.00	0.00	0.00	0.00	0.00	520.00
Camp Wright Lease	0.00	0.00	773.75	0.00	0.00	773.75	0.00	0.00	773.75	0.00	0.00	773.75	3,095.00
Cleaning Supplies	245.57	11.04	56.00	143.20	0.00	45.44	226.36	130.21	192.86	0.00	218.70	36.78	1,306.16
Electric	2,820.34	2,526.67	1,766.33	1,252.16	1,360.74	1,654.55	2,227.56	1,906.71	1,334.66	1,454.90	1,673.07	2,744.04	22,721.73
Gardening Ministry	0.00	1,380.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,380.00
Lawn Care / Snow Removal	0.00	0.00	1,000.00	750.00	1,250.00	1,960.00	0.00	2,250.00	1,000.00	0.00	250.00	1,260.00	9,720.00
Kitchen Equipment & Maintenance	2,299.61	34.99	7,278.98	39.79	0.00	1,200.00	565.00	234.42	2,129.20	71.60	340.85	889.90	15,084.34
Pest Control	500.00	0.00	0.00	500.00	0.00	0.00	500.00	0.00	0.00	500.00	0.00	0.00	2,000.00
Propane	2,797.66	3,257.95	1,131.73	249.88	0.00	312.62	0.00	233.02	0.00	1,395.17	3,151.57	3,848.73	16,378.33
Refuse Removal	423.33	423.33	416.87	415.30	410.78	411.39	409.38	407.36	520.79	525.43	524.95	346.77	5,235.28
Repairs & Maintenance - Church	197.49	886.77	1,646.73	524.26	1,386.17	773.84	5,562.64	3,480.84	18,370.04	109.70	2,861.25	2,003.66	37,803.39
Repairs & Maintenance - Rectory	0.00	1,200.00	1,700.00	7,519.61	401.00	1,144.10	200.00	1,739.61	225.00	300.00	0.00	0.00	14,429.32
Water & Sewer	0.00	0.00	615.46	-18.06	0.00	607.39	0.00	0.00	548.70	0.00	0.00	758.79	2,512.28
Total Facilities	9,284.00	9,720.75	16,735.85	11,376.14	4,808.69	9,063.08	9,690.94	10,382.17	25,095.00	4,356.80	9,019.99	12,662.42	132,185.83
Insurance													
Property / Liability Insurance	3,517.00	0.00	0.00	3,517.00	0.00	0.00	4,229.50	0.00	0.00	4,145.50	0.00	0.00	15,409.00
Workers Comp Insurance	0.00	385.00	0.00	25.00	-63.00	0.00	0.00	0.00	0.00	187.00	0.00	0.00	534.00
Total Insurance	3,517.00	385.00	0.00	3,542.00	-63.00	0.00	4,229.50	0.00	0.00	4,332.50	0.00	0.00	15,943.00
Parish Life													
Worship													
Altar Guild	35.75	869.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.09	480.00	0.00	1,475.34
Worship & Sanctuary	134.11	0.00	0.00	76.18	0.00	90.00	0.00	58.18	0.00	0.00	0.00	137.36	495.83
Total Worship	169.86	869.50	0.00	76.18	0.00	90.00	0.00	58.18	0.00	90.09	480.00	137.36	1,971.17
Christian Education													
Adults	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	317.70	0.00	0.00	317.70
Young Children	0.00	0.00	55.58	0.00	0.00	0.00	0.00	0.00	76.43	22.07	0.00	171.69	171.69
Youth	0.00	0.00	100.73	0.00	0.00	0.00	0.00	0.00	0.00	386.19	0.00	0.00	486.92
Total Christian Education	0.00	0.00	156.31	0.00	0.00	0.00	0.00	0.00	76.43	725.96	0.00	17.61	976.31
Music													
Music & Choir Supplies	367.00	376.93	342.37	50.70	650.32	425.00	28.94	210.90	170.26	340.70	460.67	0.00	3,423.79
Guest Musicians & Interns	412.80	825.00	412.80	500.00	0.00	0.00	0.00	0.00	0.00	0.00	1,150.00	0.00	3,300.60
Total Music	779.80	1,201.93	755.17	550.70	650.32	425.00	28.94	210.90	170.26	340.70	1,610.67	0.00	6,724.39
Outreach													
Camp Wright	0.00	0.00	0.00	250.00	0.00	250.00	0.00	0.00	250.00	0.00	0.00	250.00	1,000.00
Diocesan Apportionment	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	3,969.63	24,594.83
Discretionary Fund - Rector	0.00	0.00	125.00	0.00	0.00	125.00	0.00	0.00	125.00	0.00	0.00	250.00	625.00
Haven Ministries Church Fund	0.00	0.00	250.00	0.00	0.00	250.00	0.00	0.00	250.00	0.00	0.00	250.00	1,000.00
Haven Ministries Operations	0.00	0.00	500.00	0.00	0.00	500.00	0.00	0.00	500.00	0.00	0.00	250.00	1,750.00

Christ Church Parish Kent Island
Profit & Loss By Month
February 2024 through January 2025

	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	TOTAL
Haven Ministries Food Pantry	40.00	30.00	145.00	70.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	886.00
Other Purpose Outside Parish	0.00	0.00	670.00	0.00	0.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	920.00
Total Outreach	1,915.00	1,905.00	3,566.00	2,195.00	1,875.00	3,850.00	1,875.00	1,875.00	3,000.00	1,875.00	1,875.00	4,969.63	30,775.63
Parish Ministries													
Family Ministry Activities	120.63	268.41	90.00	0.00	0.00	0.00	0.00	220.87	893.57	312.86	0.00	0.00	1,906.34
Fellowship	0.00	124.90	0.00	0.00	0.00	0.00	300.00	207.79	0.00	0.00	0.00	522.90	1,155.59
Hospitality Ministry/Coordinator	2,150.00	2,650.00	2,150.00	2,000.00	2,500.00	2,000.00	2,500.00	2,000.00	2,150.00	2,650.00	2,000.00	2,105.00	26,855.00
Youth Ministry	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00	15.00
Total Parish Ministries	2,270.63	3,043.31	2,240.00	2,000.00	2,500.00	2,000.00	2,800.00	2,428.66	3,043.57	2,962.86	2,000.00	2,642.90	29,931.93
Total Parish Life	5,135.29	7,019.74	6,717.48	4,821.88	5,025.32	6,365.00	4,703.94	4,572.74	6,290.26	5,994.61	5,965.67	7,767.50	70,379.43
Administration													
Development / Communications	0.00	0.00	0.00	0.00	169.98	177.10	0.00	0.00	0.00	0.00	0.00	230.00	577.08
Advertising - Communication	0.00	0.00	37.07	0.00	0.00	92.88	0.00	0.00	0.00	0.00	500.00	0.00	629.95
Gifts / Incentives	0.00	0.00	37.07	0.00	169.98	269.98	0.00	0.00	0.00	0.00	500.00	230.00	1,207.03
Total Development / Communications	0.00	0.00	74.14	0.00	339.96	470.06	0.00	0.00	0.00	0.00	500.00	230.00	1,207.03
Office Expense													
Bank Service Charges	35.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.00	0.00	0.00	0.00	70.00
Bookkeeping Services	1,842.50	1,856.25	1,430.00	1,911.25	1,526.25	742.50	2,103.75	1,045.00	1,127.50	1,072.50	797.50	1,787.50	17,242.50
Copying / Lease	446.96	446.96	446.96	0.00	0.00	0.00	0.00	443.71	443.71	443.71	443.71	305.97	3,832.74
Bizhub C458 Lease	0.00	0.00	0.00	0.00	864.51	443.71	443.71	443.71	443.71	443.71	443.71	305.97	3,832.74
Bizhub C450 Lease	446.96	446.96	446.96	0.00	864.51	443.71	443.71	443.71	443.71	443.71	443.71	305.97	3,832.74
Total Copying / Lease	446.96	446.96	446.96	0.00	864.51	443.71	443.71	443.71	443.71	443.71	443.71	305.97	5,173.62
Credit Card Merchant Expense	75.48	75.11	62.29	128.81	70.35	76.28	70.91	57.79	92.00	77.58	96.47	72.01	955.08
IT Support	77.00	77.00	77.00	77.00	232.88	240.09	77.00	100.17	77.00	77.00	77.00	72.01	955.08
Office Supplies	70.60	866.43	523.07	733.98	46.45	215.02	250.07	163.17	77.00	77.00	77.00	72.01	1,388.02
Payroll Service	386.29	129.54	114.54	171.81	113.88	113.88	114.54	113.22	132.04	171.81	115.20	280.18	4,439.19
Postage	0.00	320.00	476.00	328.00	0.00	0.00	100.00	200.00	0.00	0.00	100.00	0.00	1,956.93
Stewardship Expense	0.00	0.00	0.00	0.00	0.00	0.00	445.86	0.00	930.65	0.00	0.00	0.00	1,524.00
Telephone - Church	497.08	206.13	360.05	360.05	360.05	361.18	361.18	372.50	367.16	367.16	420.06	407.50	4,440.10
Total Office Expense	3,430.91	3,977.42	3,489.91	3,710.90	3,214.37	2,192.66	3,967.02	2,495.56	3,136.06	2,920.86	2,093.62	3,936.66	36,565.95
Publications													
Publications	45.00	0.00	0.00	45.00	115.35	0.00	0.00	45.00	0.00	0.00	0.00	45.00	295.35
Total Publications	45.00	0.00	0.00	45.00	115.35	0.00	0.00	45.00	0.00	0.00	0.00	45.00	295.35
Vestry / Diocese													
Convention Expenses	160.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160.00
Total Vestry / Diocese	160.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160.00
Total Administration	3,635.91	3,977.42	3,526.98	3,755.90	3,499.70	2,462.64	3,967.02	2,540.56	3,136.06	2,920.86	2,593.62	4,211.66	40,228.33
Total Expense	32,471.92	31,474.59	37,596.91	37,448.85	23,476.03	26,828.24	32,422.87	27,038.71	45,365.16	33,301.15	34,553.65	35,560.22	397,538.30
Net Ordinary Income	2,070.76	8,341.63	-12,307.13	-3,885.04	10,758.94	7,974.57	-2,347.54	3,304.84	-14,807.65	3,885.66	13,931.59	11,144.95	28,065.58
Other Income/Expense													
Other Income													
BCC Columbarium Fund - 90010	0.00	0.00	1,050.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,050.00
New Gifts / Contributions	861.00	677.92	-959.07	1,003.17	577.82	576.55	576.55	587.06	-478.28	1,379.22	-849.57	736.34	4,688.71
Change In Asset Value													
Total BCC Columbarium Fund - 90010	861.00	677.92	90.93	1,003.17	577.82	576.55	576.55	587.06	-478.28	1,379.22	-849.57	736.34	5,738.71
BCC Perpetual Care Fund - 90011													
New Gifts / Contributions	2,700.00	0.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	3,100.00

Christ Church Parish Kent Island
Profit & Loss By Month
February 2024 through January 2025

	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	TOTAL
Change In Asset Value	4,594.81	3,636.98	-5,157.62	5,419.08	3,121.30	3,118.05	3,122.18	3,179.06	-2,590.00	7,468.83	-4,600.74	3,987.51	25,299.44
Total BCC Perpetual Care Fund - 90011	7,294.81	3,636.98	-5,157.62	5,419.08	3,121.30	3,518.05	3,122.18	3,179.06	-2,590.00	7,468.83	-4,600.74	3,987.51	28,399.44
Blunt Fund - 90007													
Released In Current Year	0.00	0.00	0.00	9,680.42	0.00	9,680.42	0.00	0.00	0.00	0.00	0.00	0.00	19,360.84
Transfer Out - To Operating Ckg	0.00	0.00	0.00	-9,680.42	0.00	-9,680.42	0.00	0.00	0.00	0.00	0.00	0.00	-19,360.84
Change In Asset Value	11,351.58	8,937.76	-12,644.61	13,262.58	7,426.10	7,480.44	7,226.44	7,358.04	-5,994.67	17,286.94	-10,648.61	9,229.27	60,271.26
Total Blunt Fund - 90007	11,351.58	8,937.76	-12,644.61	13,262.58	7,426.10	7,480.44	7,226.44	7,358.04	-5,994.67	17,286.94	-10,648.61	9,229.27	60,271.26
1999 Endowment Fund - 90008													
Released In Current Year	0.00	0.00	0.00	1,169.94	0.00	1,169.94	0.00	0.00	0.00	0.00	0.00	0.00	2,339.88
Transfer Out	0.00	0.00	0.00	-1,169.94	0.00	-1,169.94	0.00	0.00	0.00	0.00	0.00	0.00	-2,339.88
Change In Asset Value	1,357.49	1,068.84	-1,512.12	1,586.07	887.83	894.41	863.71	879.44	-716.49	2,066.15	-1,272.72	1,103.08	7,205.69
Total 1999 Endowment Fund - 90008	1,357.49	1,068.84	-1,512.12	1,586.07	887.83	894.41	863.71	879.44	-716.49	2,066.15	-1,272.72	1,103.08	7,205.69
Grace Fund - 90015													
Grace Fund Contributions	25.00	25.00	25.00	25.00	25.00	0.00	0.00	25.00	0.00	0.00	0.00	0.00	150.00
Released In Current Year	0.00	0.00	0.00	3,634.69	0.00	1,120.08	0.00	0.00	0.00	2,514.61	0.00	0.00	7,269.38
Transfer Out - To Operating Ckg	0.00	0.00	0.00	-3,634.69	0.00	-1,120.08	0.00	0.00	0.00	-2,514.61	0.00	0.00	-7,269.38
Change In Asset Value	4,284.18	3,358.10	-4,751.70	4,984.20	2,791.63	2,794.01	2,764.99	2,815.33	-2,294.10	6,566.83	-4,007.56	3,473.40	22,759.31
Total Grace Fund - 90015	4,289.18	3,383.10	-4,726.70	5,009.20	2,816.63	2,794.01	2,764.99	2,840.33	-2,294.10	6,566.83	-4,007.56	3,473.40	22,809.31
Paca Fund - 90009													
Released In Current Year	0.00	0.00	0.00	1,997.39	0.00	1,997.38	0.00	0.00	0.00	0.00	0.00	0.00	3,994.77
Transfer Out	0.00	0.00	0.00	-1,997.39	0.00	-1,997.38	0.00	0.00	0.00	0.00	0.00	0.00	-3,994.77
Change In Asset Value	2,190.57	1,724.76	-2,440.09	2,559.82	1,430.48	1,441.91	1,389.52	1,414.81	-1,152.66	3,323.96	-2,047.52	1,774.62	11,610.18
Total Paca Fund - 90009	2,190.57	1,724.76	-2,440.09	2,559.82	1,430.48	1,441.91	1,389.52	1,414.81	-1,152.66	3,323.96	-2,047.52	1,774.62	11,610.18
The Investment Fund - 90078													
Change In Asset Value	2,963.70	2,333.51	-3,301.30	3,453.08	1,988.93	1,984.57	1,984.57	2,020.72	-1,646.29	4,747.45	-2,924.38	2,534.61	16,139.17
Total The Investment Fund - 90078	2,963.70	2,333.51	-3,301.30	3,453.08	1,988.93	1,984.57	1,984.57	2,020.72	-1,646.29	4,747.45	-2,924.38	2,534.61	16,139.17
Memorial Fund - 9769													
In Memoriam Contributions	300.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	50.00	0.00	400.00
Total Memorial Fund - 9769	300.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	50.00	0.00	400.00
Mortgage Fund - 9220													
Mortgage Fund Contributions	12,699.00	25,304.00	19,787.00	800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58,590.00
Total Mortgage Fund - 9220	12,699.00	25,304.00	19,787.00	800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58,590.00
Backpack Program													
Backpack Program Donations	0.00	100.00	50.00	0.00	100.00	450.00	0.00	1,746.00	100.00	0.00	850.00	0.00	3,396.00
Backpack Program Expenses	-1,473.42	-462.91	-971.52	-1,209.38	-128.76	-273.34	0.00	-708.07	-391.56	-1,646.38	-825.92	-2,687.18	-10,776.44
Total Backpack Program	-1,473.42	-362.91	-921.52	-1,209.38	-28.76	176.66	0.00	1,037.93	-291.56	-1,646.38	24.08	-2,687.18	-7,382.44
Bishops Discretionary Fund													
Bishops Discretionary Fund	0.00	0.00	0.00	0.00	325.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	325.00
Bishop's Discretionary Fund	0.00	0.00	0.00	0.00	-325.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-325.00
Total Bishops Discretionary Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Improvement Fund													
Audio & Hearing - Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	0.00	0.00	0.00	0.00	4,000.00
Audio & Hearing - Expenses	0.00	0.00	0.00	0.00	0.00	-1,637.00	-4,428.95	-678.90	0.00	-360.39	365.31	0.00	-6,739.93
CECDS Roof - Income	0.00	0.00	0.00	0.00	0.00	0.00	7,000.00	1,000.00	0.00	0.00	0.00	0.00	8,000.00
CECDS Roof - Expense	0.00	0.00	0.00	0.00	0.00	-22,800.00	0.00	0.00	0.00	0.00	0.00	0.00	-22,800.00
Shand Hall Project - Income	3,555.00	3,075.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00	8,530.00
Shand Hall Project - Expenses	-12,600.00	-12,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-25,200.00

Christ Church Parish Kent Island
Profit & Loss By Month
February 2024 through January 2025

	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	TOTAL
Total Capital Improvement Fund	-9,045.00	-9,525.00	0.00	0.00	0.00	-24,437.00	2,571.05	6,321.10	0.00	-360.39	365.31	0.00	-34,109.93
Food Pantry	40.00	30.00	146.00	70.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	886.00
Food Pantry Donations	40.00	30.00	146.00	70.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	886.00
Total Food Pantry	0.00	0.00	0.00	0.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
Grant - Vanguard	0.00	0.00	0.00	0.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
Grant - Vanguard - Income	0.00	0.00	0.00	0.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
Total Grant - Vanguard	0.00	0.00	0.00	0.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
Special Event	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,503.00	0.00	1,503.00
Westminster Bell Ringer-Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-700.00	-100.00	-800.00
Westminster Bell Ringer-Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	803.00	-100.00	703.00
Total Special Event	32,828.91	37,208.96	-10,680.03	31,953.62	18,220.33	-4,370.40	20,549.01	25,638.49	-15,164.05	40,832.61	-25,108.71	20,051.65	171,960.39
Total Other Income	367.98	337.27	416.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,141.99
Other Expense	387.98	337.27	416.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,141.99
Interest Expense	0.00	0.00	-125.00	125.00	0.00	0.00	0.00	0.00	0.00	-25.00	25.00	0.00	0.00
Mortgage Interest Expense	387.98	337.27	291.74	125.00	0.00	0.00	0.00	0.00	0.00	-25.00	25.00	0.00	1,141.99
Total Interest Expense	32,440.93	36,871.69	-10,971.77	31,828.62	18,220.33	-4,370.40	20,549.01	25,638.49	-15,164.05	40,857.61	-25,133.71	20,051.65	170,818.40
Rector's Discretionary Funds	34,511.69	45,213.32	-23,278.90	27,943.58	28,979.27	3,604.17	18,201.47	28,943.33	-29,971.70	44,743.27	-11,202.12	31,196.60	198,883.98
Total Other Expense													
Net Other Income													
Net Income													

6:05 PM

02/11/25

Accrual Basis

Christ Church Parish Kent Island
Profit & Loss Budget vs. Actual - Current Year
January 2025

	Jan 25	Budget	% of Budget
Ordinary Income/Expense			
Income			
General Offerings			
Contributions / Pledges	36,594.45	340,000.00	10.8%
Plate Contributions	644.00	7,500.00	8.6%
Special Offerings	76.00	5,000.00	1.5%
Total General Offerings	37,314.45	352,500.00	10.6%
Building Use			
CECDS	1,370.00	16,444.00	8.3%
Living Water	1,500.00	18,000.00	8.3%
Other Building Use	1,385.00	7,500.00	18.5%
Total Building Use	4,255.00	41,944.00	10.1%
Fundraisers			
Soup Sales	5,034.60	70,000.00	7.2%
Total Fundraisers	5,034.60	70,000.00	7.2%
Miscellaneous Income			
Altar Guild Donations	0.00	1,800.00	0.0%
Interest-Checking/Savings Accts	1.12	75.00	1.5%
Music Fund Donations	100.00	600.00	16.7%
Other Income / Donations	0.00	3,000.00	0.0%
Total Miscellaneous Income	101.12	5,475.00	1.8%
Total Income	46,705.17	469,919.00	9.9%
Gross Profit	46,705.17	469,919.00	9.9%
Expense			
Personnel			
Pay Subject to Payroll Tax			
Minister of Music	2,413.46	32,458.25	7.4%
Parish Administrator	1,677.00	28,623.35	5.9%
Sexton	538.00	16,432.40	3.3%
Family Ministry Coordinator	1,710.00	20,536.00	8.3%
Total Pay Subject to Payroll Tax	6,338.46	98,050.00	6.5%
Pay Not Subject to Payroll Tax			
Housing Allowance - Rector	0.00	10,000.00	0.0%
Payroll Tax Expense	484.90	7,400.00	6.6%
Rector Support			
Cell Phone	0.00	1,200.00	0.0%
Lawn Care	0.00	450.00	0.0%
Membership & Lot Fees	200.00	200.00	100.0%
Pest Control	0.00	775.00	0.0%
Trash Removal	0.00	500.00	0.0%
Utilities	301.32	3,500.00	8.6%
Total Rector Support	501.32	6,625.00	7.6%
Stipend - Rector/Interim Rector	2,653.84	88,100.00	3.0%
Supply Priest	225.00	1,350.00	16.7%
Total Pay Not Subject to Payroll Tax	3,865.06	113,475.00	3.4%
Benefits			
Health Insurance Premium-Rector	0.00	24,000.00	0.0%
HSA Deposits - Rector	0.00	8,894.00	0.0%
Life/Disability Ins - Rector	0.00	400.00	0.0%
Pension - Rector	0.00	22,906.00	0.0%
Total Benefits	0.00	56,200.00	0.0%
Continuing Education			

6:05 PM

02/11/25

Accrual Basis

Christ Church Parish Kent Island
Profit & Loss Budget vs. Actual - Current Year
January 2025

	Jan 25	Budget	% of Budget
Family Ministry Coordinator	0.00	600.00	0.0%
Minister of Music	0.00	400.00	0.0%
Rector	0.00	500.00	0.0%
Total Continuing Education	0.00	1,500.00	0.0%
Travel and Automobile			
Mileage - Family Ministry Coord	120.40	500.00	24.1%
Mileage - Minister of Music	214.90	2,500.00	8.6%
Mileage - Rector/Interim Rector	270.90	2,500.00	10.8%
Mileage - Supply Priest	108.92	300.00	36.3%
Total Travel and Automobile	715.12	5,800.00	12.3%
Total Personnel	10,918.64	275,025.00	4.0%
Facilities			
Alarm System (Fire/Security)	0.00	750.00	0.0%
Camp Wright Lease	773.75	3,095.00	25.0%
Cleaning Supplies	36.78	2,000.00	1.8%
Electric	2,744.04	24,000.00	11.4%
Gardening Ministry	0.00	1,000.00	0.0%
Lawn Care / Snow Removal	1,260.00	10,000.00	12.6%
Kitchen Equipment & Maintenance	889.90	10,000.00	8.9%
Pest Control	0.00	2,000.00	0.0%
Propane	3,848.73	26,000.00	14.8%
Refuse Removal	346.77	5,200.00	6.7%
Repairs & Maintenance - Church	2,003.66	20,000.00	10.0%
Repairs & Maintenance - Rectory	0.00	8,000.00	0.0%
Water & Sewer	758.79	2,500.00	30.4%
Total Facilities	12,662.42	114,545.00	11.1%
Insurance			
Property / Liability Insurance	0.00	16,600.00	0.0%
Workers Comp Insurance	0.00	375.00	0.0%
Total Insurance	0.00	16,975.00	0.0%
Parish Life			
Worship			
Acolytes	0.00	150.00	0.0%
Altar Guild	0.00	2,000.00	0.0%
Worship & Sanctuary	137.36	700.00	19.6%
Total Worship	137.36	2,850.00	4.8%
Christian Education			
Adults	0.00	200.00	0.0%
Young Children	17.61	300.00	5.9%
Youth	0.00	500.00	0.0%
Total Christian Education	17.61	1,000.00	1.8%
Music			
Music & Choir Supplies	0.00	5,000.00	0.0%
Guest Musicians & Interns	0.00	2,500.00	0.0%
Total Music	0.00	7,500.00	0.0%
Outreach			
Camp Wright	250.00	1,000.00	25.0%
Diocesan Apportionment	3,969.63	47,636.00	8.3%
Discretionary Fund - Rector	250.00	1,000.00	25.0%
Haven Ministries Church Fund	250.00	1,000.00	25.0%
Haven Ministries Operations	250.00	1,000.00	25.0%
Other Purpose Outside Parish	0.00	750.00	0.0%
Total Outreach	4,969.63	52,386.00	9.5%

6:05 PM

02/11/25

Accrual Basis

Christ Church Parish Kent Island

Profit & Loss Budget vs. Actual - Current Year

January 2025

	Jan 25	Budget	% of Budget
Parish Ministries			
Coffee Supplies	0.00	100.00	0.0%
Connections-Welcoming	0.00	100.00	0.0%
Family Ministry Activities	0.00	1,200.00	0.0%
Fellowship	522.90	1,600.00	32.7%
Hospitality MinistryCoordinator	2,105.00	30,000.00	7.0%
Pastoral Care	0.00	1,000.00	0.0%
Youth Ministry	15.00	1,500.00	1.0%
Total Parish Ministries	2,642.90	35,500.00	7.4%
Total Parish Life	7,767.50	99,236.00	7.8%
Administration			
Development / Communications			
Advertising - Communication	230.00	300.00	76.7%
Expense Allowance - Rector	0.00	1,500.00	0.0%
Gifts / Incentives	0.00	250.00	0.0%
Planned Giving - 1631 Society	0.00	500.00	0.0%
Total Development / Communications	230.00	2,550.00	9.0%
Office Expense			
Bank Service Charges	0.00	10.00	0.0%
Bookkeeping Services	1,787.50	20,400.00	8.8%
Copying / Lease			
Bizhub C450I Lease	305.97	6,000.00	5.1%
Total Copying / Lease	305.97	6,000.00	5.1%
Credit Card Merchant Expense	72.01	1,400.00	5.1%
IT Support	198.88	14,500.00	1.4%
Office Supplies	884.62	5,000.00	17.7%
Payroll Service	280.18	2,350.00	11.9%
Postage	0.00	1,800.00	0.0%
Stewardship Expense	0.00	1,200.00	0.0%
Telephone - Church	407.50	5,000.00	8.2%
Total Office Expense	3,936.66	57,660.00	6.8%
Publications			
Publications	45.00	300.00	15.0%
Total Publications	45.00	300.00	15.0%
Vestry / Diocese			
Convention Expenses	0.00	200.00	0.0%
Vestry Retreat	0.00	250.00	0.0%
Total Vestry / Diocese	0.00	450.00	0.0%
Total Administration	4,211.66	60,960.00	6.9%
Total Expense	35,560.22	566,741.00	6.3%
Net Ordinary Income	11,144.95	-96,822.00	-11.5%
Other Income/Expense			
Other Income			
BCC Columbarium Fund - 90010			
Change In Asset Value	736.34		
Total BCC Columbarium Fund - 90010	736.34		
BCC Perpetual Care Fund - 90011			
Change In Asset Value	3,987.51		
Total BCC Perpetual Care Fund - 90011	3,987.51		
Blunt Fund - 90007			
Change In Asset Value	9,229.27		

6:05 PM

02/11/25

Accrual Basis

Christ Church Parish Kent Island
Profit & Loss Budget vs. Actual - Current Year
January 2025

	Jan 25	Budget	% of Budget
Blunt Fund - 90007 - Other	0.00	19,689.10	0.0%
Total Blunt Fund - 90007	9,229.27	19,689.10	46.9%
1999 Endowment Fund - 90008			
Change In Asset Value	1,103.08		
1999 Endowment Fund - 90008 - Other	0.00	2,353.25	0.0%
Total 1999 Endowment Fund - 90008	1,103.08	2,353.25	46.9%
Grace Fund - 90015			
Change In Asset Value	3,473.40		
Grace Fund - 90015 - Other	0.00	7,409.92	0.0%
Total Grace Fund - 90015	3,473.40	7,409.92	46.9%
Paca Fund - 90009			
Change In Asset Value	1,774.62		
Paca Fund - 90009 - Other	0.00	3,785.85	0.0%
Total Paca Fund - 90009	1,774.62	3,785.85	46.9%
The Investment Fund - 90078			
Change In Asset Value	2,534.61		
The Investment Fund - 90078 - Other	0.00	63,583.88	0.0%
Total The Investment Fund - 90078	2,534.61	63,583.88	4.0%
Backpack Program			
Backpack Program Expenses	-2,687.18		
Total Backpack Program	-2,687.18		
Special Event			
Westminster Bell Ringer-Expense	-100.00		
Total Special Event	-100.00		
Total Other Income	20,051.65	96,822.00	20.7%
Other Expense			
Rector's Discretionary Funds	0.00		
Total Other Expense	0.00		
Net Other Income	20,051.65	96,822.00	20.7%
Net Income	31,196.60	0.00	100.0%



2024 Parochial Report

February 12, 2025



New Format

- Past Format
 - TOTAL OPERATING REVENUE
 - NOT including Restricted Donations
- New Format
 - TOTAL REVENUE
 - Includes Restricted Donations



Apportionment (“Ask”) Calculation

- Past Formula
 - Based on TOTAL OPERATING REVENUE
 - Tiered Formula – Set by Diocese
- New Formula?
 - Based on TOTAL REVENUE?
 - Including Restricted Donations?
 - New Tiered Formula?
 - Convention Resolution #4



Using Current Diocesan Ask Formula

	OLD FORMAT	NEW FORMAT
REVENUE	\$358,383	\$477,105
2026 ASK	\$46,382	\$62,409



Using Proposed Diocesan Ask Formula

	OLD FORMAT	NEW FORMAT
REVENUE	\$358,383	\$477,105
2026 ASK	\$47,716	\$64,545

CURRENT WORDING

The Church Wardens and Vestry expect that all candidates should be regularly ordained, seminary trained Priests of The Episcopal Church, with special preference shown for persons who have graduated from a seminary of The Episcopal Church. The slate should be available on or before 15 October 2024.

OPTIONS

- Regularly ordained or eligible to be ordained
- Curate
- Open to mentoring if new graduate
- seminary trained Episcopal or those in full communion with the Episcopal Church
- No end date on slate
- No required number of applicants for Vestry consideration

EXAMPLE –

The Church Wardens and Vestry expect that candidates be regularly ordained or eligible for ordination. Candidates should be Episcopal or a confirmed member of those denominations in full communion with the Episcopal Church. Special preference will be shown to persons who have graduated from a seminary of the Episcopal Church.

Regularly ordained individuals will be considered for Priest in Charge or Rector depending on years of experience in a similar position and congregation.

New seminary graduate candidates must be open to the position of Curate under the Mentorship of the Interim Rector for a period of 6-12 months. At which time they will be converted to Priest in Charge or Rector as the situation dictates.

Christ Church and Haven Ministries Collaboration to Support Children in Need of Food Assistance

The Need:

The Haven Ministries Food Pantry is serving an increasing number of families with children, at a rate of 25 – 35 families per day. Single-serving items are especially needed by working parents with children at home.

The Pantry's supply of child-friendly food does not meet the need.

During the summer months, children's food needs are not met through the Backpack Weekend Meals Program.

Christ Church Proposal:

Create a dedicated outreach ministry to purchase child-friendly food and have it shipped to Haven Ministries weekly or bi-weekly.

Use the \$4,300 Children and Family Outreach Fund as a start-up fund.

Identify a small team of parishioners to lead this ministry:

- Connect weekly with the Haven Ministries Food Pantry Director to identify specific food needs.
- Create a "shopping list" of items that Haven Ministries would like to keep in stock on their shelves.
- Establish a realistic weekly target budget for purchases.
- Purchase food from Amazon or Sam's Club for delivery directly to Haven Ministries either weekly or bi-weekly.
- Use the church credit card to purchase the food.
- Develop a system for tracking purchases and financial outlay.
- After 6 - 8 weeks, meet with the parish Outreach Ministry team (Stan, Kathy, Susie, Dottie) AND/OR meet with the Sr. Warden to:
 - Evaluate and adjust the ministry approach as needed.
 - Determine whether this is a sustainable outreach ministry for Christ Church.
 - Consider whether to seek additional funding through the QAC Backpacks Committee.

Sample List:**Children's Food Products for Delivery to Haven Ministries**

		<u>Unit Price</u>	<u>Quantity</u>	Cost
Breakfast	Cereal Variety 25-Pack	9.68	2	19.36
	Oatmeal Variety 52-pk.	10.98	1	10.98
Lunch	Nissin Cup o Noodles 24-pk.	10.98	2	21.96
	Chef Boy Ravioli Cups 12 pk.	11.98	4	47.92
	Mac n Cheese Cup 12 pk.	8.48	4	33.92
Fruit Cups	Mandarin Oranges 24 pk	9.78	2	19.56
	Diced Peaches 24 pk.	10.98	2	21.96
Drinks	Capri Sun 100% Juice 40pk	12.98	1	12.98
	Apple & Eve Orange Juice 24 pk	13.98	2	27.96
Snacks	NV Granola Bars 49 pk.	15.94	1	15.94
	Goldfish 36 pk.	12.48	1	12.48
	Lance Cheese Crackers 40 pk	9.76	1	9.76
Sam's Club Cost to CCPKI				254.78

Christ Church Parish Kent Island (CCPKI)
February 17, 2025
Vestry Meeting Minutes

The meeting was called to order at 6:30 pm. Called to order without objection.

Present: Father Frank, Lois Vanderbok, Toinette McDowell, Stan Link, Warren Prender, Mike Parker, Jone Taylor, Liza Hamill, Karin Olsen, Lisa Herlihy, Kate McNealy, Sue Schaefer, Marguerite Starsoneck, Patti Snyder

Absent:

Opening Prayer: Father Frank

Motion to adopt the Agenda with modifications was made by Stan Link. Seconded by Liza Hamill. All were in favor of adopting the Agenda for this meeting.

Last Month's Minutes

Review of minutes from January 20, 2025.

Motion to approve the minutes from January 20, 2025, as written was made by Sue Schaefer. Seconded by Jone Taylor. All were in favor.

Father Frank: Rector Report

- Reviewed his report (see attached)
- Discussion on the Vestry Charge to the Search Committee ensued using an example provided by the Senior Warden.

The Church Wardens and Vestry expect that candidates be regularly ordained or eligible for ordination.

Candidates should be Episcopal or a confirmed member of those denominations in full communion with the

Episcopal Church. Special preference will be shown to persons who have graduated from a seminary of the

Episcopal Church.

Regularly ordained individuals will be considered for Priest in Charge or Rector depending on years of experience

in a similar position and congregation.

New seminary graduate candidates must be open to the position of Curate under the Mentorship of the Interim

Rector for a period of 6-12 months, following which the Curate will be converted to Priest in Charge or Rector as

The situation dictates.

Motion to accept the new charge as written was made by Mike Parker. Seconded by Lisa Herlihy. All were in favor.

Motion to accept the Rector's Report was made by Liza Hamill. Seconded by Stan Link. All were in favor; the report will be placed in the files.

Lois Vanderbok: Senior Warden Report

- Reviewed her report (see attached)
- Welcomed the new members to the Vestry with a Vestry badge for each new member.
- Sound mixer for the parish was needed. Lois made the decision to purchase, along with the Finance Committee's endorsement, a sound mixer along.

Motion to endorse and ratify the decision to purchase a sound mixer was made by Patti Snyder. Seconded by Mike Parker. All were in favor.

- Discussion on the Parochial Report & the apportionment due to the Diocese from the parish. How money from the endowments may be used as income when the apportionment to the Diocese is figured. Lois asked to have this subject be tabled until after the Convention to see how this subject would be discussed there.

Motion to accept the Senior Warden's Report was made by Jone Taylor. Seconded by Mike Taylor. All were in favor; the report will be placed in the files.

Warren Prender: Junior Warden Report

- Convection oven in kitchen. One is not working, and the other was not working well. Lindy requested purchasing a new electric convection oven at the cost of \$7,450. The Finance Committee stated the funds were available for this purchase in the investment fund.

Motion to approve this purchase was made by Stan Link. Seconded by Liza Hamill. All were in favor.

- Rectory. We need to keep in mind that the Rectory has been vacant for 15 months. To r

Motion to accept the Junior Warden's Report was made by Jone Taylor. Seconded by Patti Snyder. All were in favor; the report will be placed in the files.

Kate McNealy: Treasurer's Report

- Reviewed Monthly Financial Reports (see attached)
- Numbers are pretty similar to last year. Offertory (loose offering) seems a little low. Kate will check to see if there is a lag in recording.
- Electric, propane & snow removal items have increased this year. Discussion on owning our propane tank vs renting the propane tank. The Finance Committee would like Warren to look into this, since they stated he was a bulldog. Warren stated he was more like a poodle but will look into this.
- Kate offered to review and explain the reports with the new Vestry members, if needed.

Motion to accept the Treasurer's Financial Reports was made by Mike Parker. Seconded by Stan Link. All were in favor; the report will be placed in the files.

New Business

- Haven Ministry (please see attached). Stan discussed this with the Vestry. This is a subject that he & Kathy Sells thought is a much needed ministry.
 - Dedicated outreach ministry to purchase child-friendly food (that is currently lacking at Haven Ministry)
 - This ministry will coordinate with Haven Ministry to decide what child-friendly food is needed.
 - They will order this food and ensure it is delivered to the Ministry.
 - Currently, the money is available for this ministry.
 - The idea is to get more people to get involved & to organize & assist with the needs of Haven Ministry.

The Vestry let Stan know that they approve of this ministry and look forward to seeing it begin & in action.

Karin recited the verse Psalm 24.

Motion to adjourn the meeting was made by Liza Hamill. Seconded by Sue Schaefer. All were in favor.

The meeting was adjourned at 7:57 pm.

Next Meeting – 6:30 pm, Monday, March 17, 2025.

Our Mission

At Christ Church Parish Kent Island, you will find worship grounded in our congregation's four centuries of living God's mission. We value Jesus' teaching of all inclusive, non-judgmental love. We are nourishing bodies, mind, and spirits; providing a safe place for renewal and recovery; and cultivating faith through meaningful relationships.